



## Children and Young People Overview and Scrutiny Committee

<b>Date:</b>	<b>Tuesday, 16 March 2010</b>
<b>Time:</b>	<b>6.00 pm</b>
<b>Venue:</b>	<b>Committee Room 1 - Wallasey Town Hall</b>

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### AGENDA

**1. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST / PARTY WHIP**

Members are asked to consider whether they have personal or prejudicial interests in connection with any item(s) on this agenda and, if so, to declare them and state what they are.

Members are reminded that they should also declare, pursuant to paragraph 18 of the Overview and Scrutiny Procedure Rules, whether they are subject to a party whip in connection with any item(s) to be considered and, if so, to declare it and state the nature of the whipping arrangement.

**2. MINUTES (Pages 1 - 6)**

To receive the minutes of the meeting held on 21 January, 2010.

**3. CHILDREN IN CARE COUNCIL UPDATE (Pages 7 - 14)**

**4. AREAS FOR DEVELOPMENT 0-19 COMMISSIONING (Pages 15 - 18)**

**5. YOUTH OUTREACH SCRUTINY REVIEW UPDATE (Pages 19 - 90)**

**6. PRESENTATION ON THIRD QUARTER PERFORMANCE 2009/10**

The Third Quarter Performance Report on activities relevant to

Children and Young People Overview and Scrutiny Committee will be available to view in the web library and a presentation will be made to the Committee.

**7. MUSIC SERVICE (Pages 91 - 94)**

**8. WORK PROGRAMME (Pages 95 - 102)**

**9. EXEMPT INFORMATION - EXCLUSION OF MEMBERS OF THE PUBLIC**

Under section 100(A)(4) of the Local Government Act 1972, the public may be excluded from the meeting during consideration of the following item of business on the ground that it involves the likely disclosure of exempt information as defined by the relevant paragraph of Part I of Schedule 12A (as amended) to that Act.

**10. OFFICERS' VISITS TO WIRRAL CHILDREN AND YOUNG PEOPLE'S DEPARTMENT CHILDREN'S HOMES (Pages 103 - 108)**

**11. ANY OTHER URGENT BUSINESS ACCEPTED BY THE CHAIR**

## CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

Thursday, 21 January 2010

<u>Present:</u>	Councillor	S Clarke (Chair)	
	Councillors	F Doyle J George T Harney K Hayes P Hayes	C Povall P A Smith W Smith A Taylor
<u>Co-opted</u>		Mrs M Liddy	
<u>Cabinet Member:</u>	Councillor	P Davies	
<u>Apologies</u>		Mr M Clarke	Mrs J Owens

### 47 MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST / PARTY WHIP

Members were asked to consider whether they had a personal or prejudicial interest in connection with any item on the agenda and, if so, to declare it and to state the nature of such interest. Members were reminded that they should also declare, pursuant to paragraph 18 of the Overview and Scrutiny Procedure Rules, whether they were subject to a party whip in connection with the item to be considered and, if so, to declare it and state the nature of the whipping arrangement.

Councillors Clarke and Harney declared personal interests in minute 51 (Fostering Service Progress Report) by virtue of their membership of the Fostering Panel.

### 48 MINUTES

Members were requested to receive the minutes of the meeting of the Children and Young People Overview and Scrutiny Committee held on 16 November, 2009.

**Resolved – That the minutes of the meeting held on 16 November, 2009, be approved as a correct record.**

### 49 ORDER OF BUSINESS

The Chair agreed to vary the order of business and take item 3 (Complaints Monitoring) later in the meeting, when the officer was present to introduce the report.

### 50 PRIVATE FOSTERING

The Director of Children's Services provided an update on Private Fostering activity within the Local Authority since the Ofsted Inspection in July 2008. He outlined the

actions which had been implemented in response to the findings and recommendations of the Ofsted inspection.

Amanda Jones, District Manager, Children's Social Care Branch, introduced the report and responded to Members' comments. She informed the Committee that assessments, to be carried out in a 35 day timescale, were of a standard similar to that of the Authority's foster carers. There were currently 4 children in a Private Fostering arrangement. During the summer 2009, the Department had also assessed and approved 30 Private Fostering arrangements in relation to children visiting from Belarus. Assessments would have to be completed again for further visits from Belarusian children this year.

**Resolved – That Committee notes the findings of the Ofsted inspection and the work undertaken to meet the requirements identified. Committee also notes the governance arrangements now in place through the Local Safeguarding Children's Board, the strengthening of policy and procedural requirements, and the ongoing dissemination and public awareness raising activity across the Children's Trust.**

## 51 **FOSTERING SERVICE PROGRESS REPORT**

The Director of Children's Services updated the Committee on the business of the Fostering Service during 2009/10. The report gave details of the numbers of registered Foster Carers, which at 31 December 2009 was 268, an overall increase of 5 foster carers so far this financial year.

Simon Garner, Strategic Service Manager - Children's Resources (Children's Social Care) highlighted a number of aspects in the report which focussed on further progress made in implementing the recommendations of the Scrutiny report into the Fostering Service; it followed an interim report received by the Committee in November 2008.

He responded to a number of comments made by Members and remarked upon the Authority needing to challenge itself as to whether it was doing enough of the right things and what more could be done for looked after children because the aspirations should be as high as for anyone else. There was also a need to continue development of joint training. He reported upon the improvements in respect of how children could contact their social workers and details were given of provision of laptops including the national scheme of vouchers.

**Resolved - That the report be noted.**

## 52 **TEENAGE PREGNANCY PRIORITY ACTION PLAN - PROGRESS AGAINST NATIONAL SUPPORT TEAM FOR TEENAGE PREGNANCY RECOMMENDATIONS**

The Directors of Public Health and of Children's Services reported upon further progress made against the recommendations and priority actions to be implemented following the visit in July 2008 of the Department of Health's National Support Team for Teenage Pregnancy.

Ann Tattersall, Head of Health and Well Being, Children and Young People / NHS Wirral reported that the data relating to teenage conceptions was produced annually and released by the Department of Health two years behind, so that annual data for 2008 was expected to be released in February 2010. Data for 2007 had shown a slight decrease in overall conceptions for the year (i.e. a reduction overall of 9 conceptions). However, early indications for the most recent data relating to 2008 (i.e. up to quarter three of 2008) were indicating a greater decrease in teenage conceptions.

The recent reduction for teenage conceptions in Wirral was against the national and regional trend and Wirral had been recognised recently as an area of good practice by Government Office North West.

Ann Tattersall remarked upon the need for a community approach, and an action plan for a community pilot was taking place in Tranmere. It was hoped that a peer mentoring programme of young mothers who could go into schools would be developed.

**Resolved – That Committee note the continued progress made in implementing the recommendations of the National Support Team, and the continued challenging agenda if Wirral is to meet the 2010 target of a 50% reduction.**

#### 53 **COMPLAINT MONITORING**

The Director of Children's Services presented an analysis of complaints registered under The Children Act 1989 Representations Procedure (England) Regulations 2006 during the period 1 July 2009 to 11 December 2009.

During this six month reporting period the following number of complaints had been registered:

- 33 Stage 1 complaints [compared to 20 in the previous quarter]
- 3 Stage 2 complaints [compared to 4 in the previous quarter]
- 1 Stage 3 complaint [compared to 0 in the previous quarter]

The Director outlined the time taken to investigate complaints and the current position.

**Resolved – That the report be noted.**

#### 54 **LITERACY LEVELS SCRUTINY REVIEW**

The Chair introduced the final report on the review of literacy levels at the time of children leaving primary schools (end of key stage 2). The panel, consisting of Councillors Sheila Clarke, Frank Doyle and Tony Smith had focused on nine main issues for the review and had been supported by the Scrutiny Support Officer, Alan Veitch. Details were given of the variety of methods which the Panel had employed to gather evidence and thanks were expressed to all those who had assisted the review by so readily giving their time, experience and suggestions.

The report contained 24 recommendations and assuming that the Committee agreed with these it was recommended that the report be presented to the next appropriate Cabinet meeting.

Members of the review panel expressed their thanks to Alan Veitch for his extensive work and research in supporting the review.

The Director of Children's Services thanked the Chair and panel for the review which would be given very careful thought and to which he would respond by bringing an action plan back to the Committee, with a focus on groups with particular vulnerabilities.

With the permission of the Chair, the Cabinet Member addressed the Committee and expressed his congratulations to all involved in producing the review. He would be happy to take the report to Cabinet after having had some time to go through the recommendations with the Director, some of which might have resource implications.

**Resolved –**

**(1) That the contents and recommendations of the Literacy Level Scrutiny Review be supported.**

**(2) That the Literacy Level Scrutiny Report be presented to the next appropriate Cabinet meeting.**

**(3) That further reports be presented to this Committee to update members regarding the outcomes of the recommendations.**

55a **COMMITTEE REFERRAL - COUNCIL EXCELLENCE O&S COMMITTEE**

The Committee considered minute 25, 'Financial Monitoring Statement', of the Council Excellence Overview and Scrutiny Committee of 16 September, 2009, which had requested that the Committee consider their serious concerns with regard to the projected overspend in the Children and Young People's Department.

The Director responded to the concerns and stated that all his officers were aware of the need to keep within the budget set by the Council at the beginning of March, 2009. The schools budget had increased by twice the level of inflation but the non-schools budget expenditure had been constrained. The non-schools budget amounted to approximately £70m revenue budget, half of which was social care related and the other half of which was non-school educational needs.

The Director explained the expenditure that was involved in placing children in specialist care at an average cost for each child of £150,000 per annum. This was a budget that had to respond to need and could not be predicted with any certainty, although every measure was taken to try and reduce the number, currently at 45, by placing children with families, wherever possible.

Rigorous measures were in place in the Department to constrain expenditure, including vacancy savings of about £1m a year. The Director reported that the Director of Finance was about to report to Cabinet a predicted £975,000 overspend

for the end of quarter 3 and he was confident that this position would be further improved by the end of quarter 4.

**Resolved – That the comments of the Director be noted and these be referred to the Council Excellence Overview and Scrutiny Committee.**

55b **COMMITTEE REFERRAL - SCRUTINY PROGRAMME BOARD**

The Committee received a referral from the Scrutiny Programme Board of 4 November, 2009, minute 25, 'Work Programme of Overview and Scrutiny Committees', which had expressed concern in relation to the funding of the Wirral Music Service.

It was agreed that this be deferred to the next meeting of the Committee when a report on the Wirral Music Service would be brought to the meeting.

56 **WORK PROGRAMME**

The Committee received an update on its work programme, which included the proposed outline meeting schedule for the current municipal year, and progress on the "Narrowing the gap" – Impact of deprivation funding' scrutiny review.

**Resolved – That the report be noted.**

57 **SCHOOL STANDARDS SUB-COMMITTEE**

The minutes of the meeting of the School Standards Sub-Committee, held on 25 November, 2009, were submitted. The Sub-Committee had considered a number of issues, in particular the Ofsted reports relating to the following schools:

**Primary Schools**

Special Measures Schools

Manor Primary School

Good Schools

St Peters Catholic Primary School

Outstanding Schools

Orrets Meadow School

**Secondary Schools**

Satisfactory Schools

Pensby High School for Boys

Foxfield School

Good Schools

South Wirral High School

The Mosslands School

The Committee's attention was also drawn to minute 29 and the proposed change of name from School Standards Sub-Committee to 0-19 Standards Sub-Committee to reflect the range of schools discussed including Sure Start Centres.

**Resolved –**

**(1) That the minutes be noted.**

**(2) That the School Standards Sub-Committee's name be changed to 0-19 Standards Sub-Committee.**



## WIRRAL COUNCIL

### CHILDREN AND YOUNG PEOPLE'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE - 16 MARCH 2010

#### REPORT OF DIRECTOR OF CHILDREN'S SERVICES

#### CHILDREN IN CARE COUNCIL UPDATE

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#### EXECUTIVE SUMMARY

This report updates members on the progress made in the development of the Wirral Children in Care Council, and asks members to note and comment on the first Children in Care Council Annual Report.

#### 1. Background

1.1 Children in Care met with the Overview and Scrutiny Committee on March 16<sup>th</sup> 2009 to put forward a proposal for the creation of Wirral's Children in Care Council. It was resolved that:

- Sam and Chris together with all of the young people and officers involved in the process, be thanked for their work;
- The pledge and the whole of the arrangements for the Children in Care Council be endorsed;
- Progress to be reviewed in 12 months time with representatives of the Children in Care Council being invited to the meeting.

The Children in Care Council has now been running for a year; attached is a report by the Children in Care Council, which sets out what they have achieved over the past year and their future work plan.

#### 2. Financial Implications

2.1 The cost of running the Children in Care Council for 2010/11 has been estimated at £5,000; the appropriate budget has been identified. This cost includes making payment to the Children in Care Council members, training, and team building activities for the young people.

#### 3. Staffing Implications

3.1 There are none arising from this report.

#### 4. Equal Opportunities Implications/Health Impact Assessment

4.1 The Children in Care Council will help ensure the views of children in care, including children from Black and Minority Ethnic communities and children with a disability, are sought and taken into account.

#### 5. Community Safety Implications

5.1 There are none arising from this report.

## **6. Local Agenda 21 Implications**

6.1 There are none arising from this report.

## **7. Planning Implications**

7.1 There are none arising from this report.

## **8. Anti-poverty Implications**

8.1 There are none arising from this report.

## **9. Social Inclusion Implications**

9.1 The Children in Care Council will promote and support inclusive practice with Children in Care.

## **10. Local Member Support Implications**

10.1 The Children in Care Council will actively promote and support members to fulfil their corporate parenting responsibilities.

## **11. Background Papers**

11.1 Care Matters: Government White Paper (2007)  
Good Practice Guidance for CICC (NYAS 2008)  
Appendix 1 – Children in Care Council Annual Report

## **RECOMMENDATIONS**

That:

(1) Members note the report

(2) Members have opportunity to ask questions to the Children in Care Council.

**Howard Cooper**  
**Director of Children's Services**



# CHILDREN IN CARE COUNCIL REPORT 2010

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February 2010

## **CHILDREN IN CARE COUNCIL REPORT**

NOVEMBER 2008 TO JANUARY 2010

### **Background**

The governments white paper Care Matters Time for Change proposes that each local authority should put in place arrangements for a Children in Care Council with direct links to the Director of Children Services and the Lead Elected Member to improve the corporate parenting role and ultimately to improve the outcomes for children in care.

Over a 100 of Wirral's children in care were asked for their views either by questionnaire or through face to face consultation, regarding how the Children in Care Council for Wirral should operate. These views were incorporated into a proposal with the draft pledge for children and young people in care and agreed by Overview and Scrutiny Committee. See report Proposed Children in Care Council 16<sup>th</sup> March 2009 Children Services and Lifelong Learning Overview and Scrutiny Committee.

The Children in Care Council consists of a membership of 15 to 20 of Wirral's children in care aged 13 and above.

### **Brief update on meetings and work to date.**

#### **November 2008**

Consultation by questionnaire and focus groups how the council should be run.

#### **December 2008**

Focus groups how the council should be run. Views for the pledge.

#### **January 2009**

- Views for the pledge.
- Focus groups re model and terms of reference for Children in Care Council
- Membership.

#### **February 2009 meeting**

- Agreed model, terms of reference, pledge.
- Children in care council to start from March 2009.

### March 12 2009

- Newsletter and Questionnaire agreed to be sent out to children in care, to find out what areas of work to be done and explain role of council.
- To identify Training needs.
- Team building day agreed for young people.

### March 16<sup>th</sup> 2009

Two members of the Children in Care Council Attend Committee with Report.

### March 28<sup>th</sup>

Team building day. (Barnstondale Centre)

### April 20<sup>th</sup> 2009

- Work on Pledge young people views.
- Children rights survey completed.

### May 26<sup>th</sup> 2009

- Meeting with Lead Member, Director, and Head of Branch.
- Discussion terms of reference, action plan and team building day.

### June 2009

No meeting

### July 16<sup>th</sup> 2009

Discussion and feedback from questionnaire re area of work, children in care would like the Children in Care Council to look at, Consents forms first piece of work.

### August 13<sup>th</sup>

Training session for Children in Care Council.

### September 17<sup>th</sup> 2009

- Universities training social workers Chester
- Questions for social care staff re consent forms.

### October 29<sup>th</sup> 2009

- Pledge.

- Two Children in Care Council Members attend Youth Conference 13<sup>th</sup> October.
- Universities training social workers Warrington.
- Questionnaire sent out to social care staff/carers re consents forms.

#### November 26<sup>th</sup> 2009

- Training Les Ebbrell
- Recommendations re consents forms

#### December 8<sup>th</sup> 2009

Meeting with Department Children Schools and Families Council met with DCSF to discuss Placements for Children in Care.

#### January 22<sup>nd</sup> 2010

- Discussion re update of work, new members for the Children in Care Council.
- Agreed flyer to be done for new members
- Report to be completed for February for meeting with Director and Head of Branch.

#### January 28th 2010

Keeping Wirral Safe Conference. Four Children in Care Council Members involved with Conference 'Listening to Children and Young people'.

#### Other Activities

- One member has been interviewed for Foster Panel and has been offered a place on the panel.
- One member has been involved with the Looked after Children's Service Manager looking at the Leaving Care Policy.
- The members have also come up with some suggestions for a new name for the Leaving Care Team. (The Pathway Progression Team).

#### Consent Forms

The Children in Care Council asked other Looked after Children in Care what areas of work they would like the council to look at, this was through a questionnaire and focus group.

Consents forms came out on top followed by complaints, contact and reviews.

The children in care council decided to look at consent forms. The children in care council sent out a questionnaire to staff within social care branch which included managers, social workers, and foster carers.

From the information given and talking to children and young people the following recommendations have been made by the Children in Care Council.

#### Recommendations made

1. Any activity that is organised by Wirral Local Authority and has a risk assessment completed can be approved by a foster carer. This includes all school trips and Jeanette Geary's Step into Leisure.
2. This information should be put into the procedure for delegated consent to outings visits and activities.
3. All staff and carers to be sent this information, letter
4. All looked after children and young people to be sent this information. letter
5. Information to be put into the Foster Carers Handbook.

#### Actions for March/ April 2010

1. Four to six members of the Children in Care Council to stay on for another year.
2. Kim to remain Chair for the next six months.
3. Membership for Council to be 12 to 15.
4. Flyer to be sent out to Looked after Children for new members March/ April 2010.
5. Children in Care council to Look at Complaints for this year's project.
6. Newsletter/ report to be sent out to Looked after Children to update on Children in Care Councils Work.
7. Pledge to be sent out to Looked after Children.
8. Agree funding for the council to continue.
9. Minute taker need for Children in Care Council.
10. Meetings to continue monthly for the next year.
11. Funding to be found for Training (Les Ebbrell).
12. This report to be taken to Overview and Scrutiny Committee.

## **Wirral Children in Care Council**

Chair: Kim Fenna

Members: Amanda Peters, Martin Peters, Matthew Peters, Martin Jones, Paul Caine, Sam Hill, Chris Anderson, Peter Hatton, Lee Edwards, Phillip Hughes, Bobby J Sword, Becci Fenna, Emma Taylor.

23 February 2010



## WIRRAL COUNCIL

### CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE - 16th MARCH 2010

#### REPORT OF DIRECTOR OF CHILDREN'S SERVICES

#### AREAS FOR DEVELOPMENT 0-19 COMMISSIONING

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#### EXECUTIVE SUMMARY

This report responds to the recommendations made at the meeting of the Children's Services and Lifelong Learning Overview and Scrutiny Committee on 20 April 2009, convened to consider the call-in of the 0-19 Parenting and Prevention Commissioning process. Members identified a number of areas for development to be learnt and specifically requested a report in due course on the outcome of the LINK Forums review of the procurement process.

#### 1. Background

This report responds to the issues identified at the meeting of the Children's Services and Lifelong Learning Overview and Scrutiny Committee held on 20 April 2009 to consider the Call In of the 0-19 Parenting and Prevention Commissioning process. This was the first time that the Children and Young People's Department and NHS Wirral had embarked on a joint commissioning process, aligning relevant budgets from each agency totalling £3,024,713.00

Members highlighted that although there were some "elements of the process that were unsatisfactory and would need to be addressed in the future, those elements had not caused any real disadvantage. They stated "...In effect, the shortcomings in what was otherwise a robust process had not made a difference to the outcome". The LINK Forum canvassed their members (and held a meeting in June 2009 to consider their views about the process, and produced a report. This report has been considered at the regular meetings held between the Local Authority and LINK Forum Management Team to ensure that their views and findings were incorporated into future commissioning exercises. The LINK Forum's report recognised that although there is "still a way to go" significant progress had been made.

The four areas for learning highlighted by Members are shown below and they are also the key themes from the Link Forum Review. Each of these issues will be dealt with in turn, so that the significant learning can be shown.

- the timing of the process
- the overall timing allowed for tendering
- slight confusion in the wording of the tender documents
- and delays in providing answers to queries and feedback

#### 2 The Four Areas for Learning

##### 2.1 The Timing of the Process, Including the Overall Timing Allowed for Tendering

Since the 0-19 Parenting and Prevention commissioning process there have been a significant number of other commissioning activities, such as Aiming High for Disabled Children, Positive Activities for Young People, the Activity Fund and the timing of these processes has been managed much better. The original issue, raised through

the process subject to the call-in, was that organisations were given only 5 weeks from advert to the completion and submission of their tenders and the process spanned the Christmas holiday period. We have taken this learning into account in subsequent commissioning processes and have been mindful of the need to allow more time, wherever possible and to ensure that there are no significant holiday periods during the time allocated.

The timeline for all commissioning processes since this date have been shared with the Link Forum representative in advance of the date of publication in the local press. Documentation has been issued in sufficient time to allow 28 days for completion and submission, in accordance with the contract Procedure rules. A recent example of this has been the commissioning of the Activity Fund Plus which had a timeline of 11<sup>th</sup> November 2009 for advert, closing date for Pre Qualifying Questionnaire 15<sup>th</sup> December, 2009. Short listed applicants received the tender documentation on 12<sup>th</sup> February with a closing date of 14<sup>th</sup> April 2010, allowing just over eight weeks for submission.

## **2.2 Slight Confusion in the Wording of the Tender Documents**

The slight confusion in wording of the tender documents caused anxiety which meant that revised documents were issued due to unfortunate ambiguity in wording. Since then our quality assurance processes has meant that there have not been any queries raised about the wording of tender documents since the 0-19 Parenting and Prevention commissioning process. There has also not been any need to re-issue tender documents or to make addendum's to them. As a direct result of the feedback from the Link Forum, the documentation has been changed. An example of this has been the commissioning process for a family support service for Black and Minority Ethnic Families; in this instance, the method statement was reduced substantially. In the Activity Fund Plus commissioning process, if the organisation submitting a tender, was seeking to increase the work they currently provided the process was simplified, so that they were not required to submit a Pre Qualifying Questionnaire as this information they had already provided. The organisation only needed to provide 'An additional funding application'.

## **2.3 Delays in Providing Answers to Queries and Feedback**

There were delays in providing answers to queries and feedback but since the 0-19 Parenting and Prevention commissioning process a new system to deal with queries and providing answers has been established. Any query is now emailed to a central point and on average has been answered within one day. This answer is then relayed by email, not just to the person asking but to everyone who has received a tender pack as they may also have experienced difficulty with this item. This ensures a fair and consistent approach to any issues raised.

## **2.4 Additional Issues Raised in the LINK Forum Feedback Report**

Another significant issue raised by the Link Forum was that the Local Authority had made changes independently of the Voluntary, Community and Faith Sector (VCF) and in order to ensure this does not happen again, further workshops with the VCF sector have taken place. To further improve communication, the VCF Link Worker has been based in the Children and Young People's Department, for half a day each week with the Youth Commissioning Principal Manager, to ensure an ongoing dialogue.

### **3 Continuous Improvement of Procurement**

- 3.1** In order to ensure that commissioning processes continuously improve the Children and Young People's Department continues to work closely with Corporate Procurement Team in relation to each tendering opportunity. The Corporate Procurement Team are about to launch a new electronic system for tendering and quotations (known as The Chest). This system will allow existing and potential suppliers to view forthcoming contract opportunities for Wirral and other Councils in the North West. The CYPD Contracts Team has been briefed about this new process.
- 3.2** The new process is that any organisation interested in supplying a service to Wirral Council can register online to receive e-mail alerts for all opportunities. Organisations will be able to download documents from the portal and when they have been completed they will be able to upload their finished documents back to the portal. Organisations will be able to amend their submission as many times as they think necessary up until the date and time that the opportunity closes.
- 3.3** The portal is a secure site and organisations will receive an e-mail notification that their submission has been received. There is no charge to organisations for using this service and The Corporate Procurement Team is in the process of emailing the above information to suppliers to advise them of the new procedure and will be providing a training session for the members of the Link Forum to discuss this further and answer any questions they may have before this system goes live.
- 3.4** One of the benefits of this new scheme is that organisations will no longer have to 'trawl' through newspapers looking for adverts as they will be alerted as opportunities arise.

### **3. Summary**

Significant learning has taken place since the first joint commissioning exercise, the 0-19 Parenting and Prevention Commissioning process. This has been informed by feedback from the LINK Forum and elected members consideration of the process at call-in. Regular meetings with the LINK Forum take place to ensure continuous joint learning, and a joint conference is scheduled for late spring. A testimony to the improvements made has been the Aiming High for Disabled Children commissioning process, clear documentation, adequate timescales, and full parental engagement in the panel process, along with partner agencies, including the VCF sector, has resulted in a range of new services being delivered which have received universally positive feedback from children and carers. A presentation has been made to Overview and Scrutiny about Aiming High and this was positively received. It is intended that a further report will be presented in June 2010.

### **4. Financial Implications**

- 4.1** There are no direct financial implications arising from this report, however, good commissioning and procurement processes are essential to purchasing services which meet customers needs in a cost effective manner.

### **5. Staffing Implications**

- 5.1** There are no staffing implications arising from this report.

## **6. Equal Opportunities Implications/Health Impact Assessment**

- 6.1 This report demonstrates how the Children and Young People's Department has responded to the concerns by the Link Forum about the commissioning and procurement process which will help to ensure that all organisations are treated fairly and with equity.

## **7. Community Safety Implications**

- 7.1 There are no Community Safety implications arising from this report.

## **8. Local Agenda 21 Implications**

- 8.1 There are no Local Agenda 21 implications arising from this report.

## **9. Planning Implications**

- 9.1 There are no planning implications arising from this report.

## **10. Anti-poverty Implications**

- 10.1 There are no Anti-poverty implications arising from this report.

## **11. Social Inclusion Implications**

- 11.1 There are no Social Inclusion implications arising from this report.

## **12. Local Member Support Implications**

- 12.1 There are no Local Member Support implications arising from this report.

## **13. Background Papers**

- 13.1 Minutes of Children's Services and Lifelong Learning Overview and Scrutiny Committee – 20<sup>th</sup> April 2009.

## **RECOMMENDATIONS**

That:

- (1) Members note and comment on the improvements made to the commissioning and procurement process.

**Howard Cooper**  
**Director of Children's Services**

## WIRRAL COUNCIL

### CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE - 16 MARCH 2010

#### REPORT OF DIRECTOR OF CHILDREN'S SERVICES

#### YOUTH OUTREACH SCRUTINY REVIEW - UP-DATE

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### EXECUTIVE SUMMARY

The Children's Services and Lifelong Learning Overview and Scrutiny Committee received the Youth Outreach Scrutiny Review report on 11<sup>th</sup> November 2008. This report provides an up-date on the positive progress that has been made with the suggested recommendations made by the Scrutiny Panel.

#### 1. Background

1.1 Overview and Scrutiny appointed the Youth Outreach Scrutiny Panel on 12<sup>th</sup> September 2007. The panel subsequently produced a draft scope for the review, which was agreed by this Committee on 30<sup>th</sup> October 2007. Members of the panel were Councillors Sheila Clarke, Frank Doyle and Chris Meaden. The panel was supported by a Scrutiny Support Officer and the Lead Departmental Officer was the Head of Branch for Participation and Inclusion.

1.2 The aims of the Youth Outreach Review identified in the scope document were to answer the questions :

- Is the workforce adequately protected?
- Is the existing Youth Outreach reaching the right young people?
- What do the young people want?
- What partnerships / funding are in existence and can they be improved?

#### 1.3 Methodology for Gateway Evidence

The panel set about gathering evidence in order to find answers to the main issues identified in 1.2 through meetings with key officers, meeting with outreach workers on the streets as well as visits to youth clubs.

1.4 The final report made 30 recommendations (See Appendix One).

All of these recommendations have been considered by the managers concerned with these areas of delivery. The key recommendations suggested improvements to joint co-ordination and partnership working and structural changes to the Department.

#### 2. Progress with Co-ordination and Partnership Working

2.1 An Integrated Youth Support Strategy Group is now in place. Representatives from the following agencies support this area of work.

Youth Offending Service  
Police  
Merseyside Fire Service

Youth Service  
Youth Federation  
Connexions  
Anti-Social Behaviour Team  
14-19 Strategy  
Youth Commissioning Manager  
Health – Teenage Pregnancy Representative  
Cultural Services  
DAAT

The Strategy Group has produced two IYSS plans, both of which have been presented to the Children’s Trust Board. (Appendix Two IYSS Plan 2009-2010).

Key Performance Indicators are reported on during these strategy meetings which have been of real benefit in improving the co-ordination and management of activities in this area.

### **3. Progress with Structural Changes**

These changes can be set out as changes to Youth Service provision and the transfer of provision to the Participation and Inclusion Branch.

#### **3.1 Youth Service Reconfiguration**

Cabinet received a report, “Re-configuration of Youth Services Provision” (November 2009) setting out the steps to be taken to improve universal youth provision by the commissioning for four hubs.

The hubs identified to be open for extended hours were :-

Birkenhead	Shaftsbury Youth Club
Wallasey	Wallasey Fire Station
South Wirral	Eastham Youth Club
West Wirral	West Kirby Youth Club

Nine smaller clubs open for three nights were identified as :-

Cavendish Youth Club  
Viking Youth Club  
Charing Cross Youth Club  
Moreton Youth Club  
Leasowe Youth Club  
St Mary’s Youth Club  
Bebington Youth Club  
Fender Youth Club  
Greasby Youth Club

- 3.2 The intention was for the hubs to offer a broad menu, providing support, information and access to development opportunities. The smaller clubs would link into the Hubs to ensure a co-ordinated offer in each district.

Wirral will have four large, modern facilities (Hubs) in each CYPD district. The Hubs will offer young people a broad menu, providing support, information and access to

developmental opportunities. The four Hubs will have at the centre of their operation an offer which is consistent in terms of the youth work curriculum.

Subject to consultation with young people the programme on offer could be as follows:-

- Youth Arts
- Duke of Edinburgh's Award
- Health and wellbeing (Health Promoting Youth Units and Health Clinics)
- Advice and guidance with support for young people in the areas of counselling, substance misuse and homelessness.

3.3 Each Hub will be staffed by a full-time worker and there will be an increase in part-time hours to ensure longer opening hours. The Hubs will be launched in March 2010 opening nights will include Friday and Saturday nights.

In addition to changes in the youth club provision the Borough wide Outreach Team will be re-organised and aligned with the four districts. This will provide a more robust structure which will enable the outreach team to more effectively engage with the more vulnerable young people and the expanding youth crime agenda.

The proposals for the re-organisation of centres and outreach will release some resources for the enhancement of the successful Duke of Edinburgh Award Scheme. This will enable there to be equal access to support across all four districts.

The proposed changes have provided an opportunity to re-configure the youth service to put it on a more secure operation base. They also provided the driver for the necessary change which will provide a more modern and appropriate service to Wirral's young people.

Alongside the physical modifications to premises detailed discussions are taking place with staff and their unions in order to successfully relocate staff to new bases. It is anticipated that this process will be completed in March.

In addition to the four hubs the LA was approached by Rampworx for support in opening a Skateboarding / BMX Centre. Provisional agreement has been given to leasing a plot of land in Bidston. Currently Rampworx are involved in preliminary work to identify funding for this exciting project.

### **3.4 Transfer of Provision to the Participation and Inclusion Branch**

3.4.1 The report to Cabinet on 15<sup>th</sup> October 2009 recommended a number of structural changes to the Children and Young People's Department and the Department for Regeneration. Specifically it was agreed that the Youth Offending Service be moved to the Participation and Inclusion Branch and the Wirral Anti-Social Behaviour Team and Sports Development Unit be transferred from the Regeneration Department to the Children and Young People's Department. The Youth Offending Service and Anti-Social Behaviour team moved in January 2010.

In addition it was agreed that a Strategic Service Manager for IYSS be appointed. This Manager will be responsible for the strategic lead on developing youth support including the Youth Service Anti-Social Behaviour Team, the Connexions contract and other targeted and universal services in order to ensure more coherent service for young people. Both of these sets of developments have been progressed.

In addition to the key recommendations a number of other recommendations have been responded to in the service plans of the various teams linked into developing this agenda.

### 3.5 **Response to Recommendations**

In addition to progress with the main recommendations developments have taken place in other areas. These have included :

- District Activity Fund – which has commissioned activities for young people across the four Wirral districts, particularly on a Friday and Saturday evening.
- Youth Opportunities Fund/Youth Capital Fund – in addition to providing a myriad of additional activities for young people, the funds have enabled the refurbishment of Wallasey Fire Station, enhancement of the three other Hubs and four Youth Service Kontaktabuses
- Youth Crime Action Plan – funding from this source has enhanced three street work teams working in anti-social behaviour hot spot areas, in addition to additional activity to tackle youth related crime and disorder.
- Young People's Alcohol Intervention Programme (YPAIP) - targeted at young people stopped and or arrested for alcohol related behaviour, this involves the offer of alcohol interventions with both parents and young people. This work is delivered in partnership with Merseyside Police and is seen as an effective way of preventing young people spiraling into the criminal justice system. In addition to the YPAIP a referral pathway is in place with Arrowe Park Children's Emergency Department and adult Accident and Emergency to provide interventions for young people and parents to prevent repeat presentations to the hospital.
- Challenge and Support – This is a multi-agency process for intervening with young people engaged in, or at risk of engaging in, anti-social behaviour. It is focused upon early intervention but includes young people involved in all levels of anti-social behaviour and each young person referred is dealt with in terms of challenge (enforcement to control their behaviour) and support (and intervention to tackle the underlying causes of their behaviour). Wirral is one of fifty-two areas nationally to operate a Challenge & Support Project which was launched in September 2008 through additional funding from the Youth Taskforce (Department for Children, Schools & Families). This funding enabled existing processes for dealing with young people to be made more robust and increase capacity.

### 4. **Equality Impact Implications/Health Impact Assessment**

Equality impact assessments have been completed and actions identified will be monitored as part of the action plan.

### 5. **Financial Implications**

Costs in the order of £70,000 including specific security measures have been incurred in modifications to the Solar Campus. This has been funded from the Children & Young People's Capital Programme. The move has freed up premises previously used by the Anti-Social Behaviour Team.



## **6. Staffing Implications**

Those staff involved in the moves set out have been consulted with and no issues have resulted.

## **7. Community Safety Implications**

The transfer of services to the CYPD will enhance the coordination of services.

## **8. Local Agenda 21, Planning, Anti-poverty Implications**

None directly out of this report.

## **9. Social Inclusion Implications**

The developments set out in this report have a direct impact on vulnerable groups.

## **10. Local Member Support Implications**

Children and Young People who receive these services reside in all parts of the Borough.

## **11. Background Papers**

- Youth Outreach Scrutiny Review – October 2008 (11 November 2008 Children's Services and Lifelong Learning Overview & Scrutiny Committee)
- Youth Hub Commissioning Report - Cabinet 24 September 2009

## **12. Conclusion**

- 12.1 In conclusion, the Youth Outreach Review proved to be an important catalyst for change. The majority of the recommendations have been responded to through improved partnership working and through changes to service delivery through Hubs, and Satellites and other structural changes to the Department. Other recommendations have been considered as part of team plans and will be responded to over longer time periods.

## **RECOMMENDATIONS**

That

- (1) The progress with coordinating and partnership working is noted alongside structural changes which include the development of Youth Hubs and the transfer of the Anti-Social Behaviour Team and Youth Offending Service to the Participation and Inclusion Branch.

Howard Cooper  
Director of Children's Services

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**YOUTH OUTREACH SCRUTINY REVIEW – OCTOBER 2008**

**RECOMMENDATIONS**

R1. The authority should consider a re-structuring of the outreach service, the aim of which should be to provide a “hub” or key point-of contact for young people in several districts of the borough. Each “hub” will provide the focus point from which the outreach team will operate.

R2. The Children’s Services and Lifelong Learning Overview and Scrutiny Committee should undertake a scrutiny review into the Youth Service, in particular to identify the future challenges and priorities for the service as a whole

R3. The Council should re-organise the Youth Outreach team, in order to provide a sharper focus for the service provision and reduce duplication which currently exists among the various outreach teams.

R4. The authority should re-define the post of Head of Youth Outreach, who will be responsible for providing a strategic overview and vision for the service, as well as fulfilling day-to-day management duties for the service. This arrangement will provide a single line of management structure for the Outreach service.

R5. The Cabinet is strongly urged to support the merging of the Youth Respect team into the Youth Outreach Team within the Youth Service (Children’s Services Department). This proposal will result in better use of resources (both financial and facilities, such as the buses), will avoid duplication of work and will enhance teamworking and information sharing.

R6. The panel recognises the efforts of all outreach teams and other agencies in attempting to communicate and to coordinate activities through organisations such as the Junior Jag (Joint Action Group). However, greater emphasis should be given to coordination of the work plans for the outreach workers, including day-to-day contact with the Community Support patrols. This coordination work should include the identification of hotspots and the subsequent plans for the resolution of issues, leaving a lasting legacy for affected communities wherever possible.

R7. The Council is encouraged to undertake a review to ensure that various groups working in similar areas of outreach and the identification of hotspots, such as, Youth Service, Response team, DAAT, Respect Youth team, Community Support patrols are all working on shared information systems.

R8. The authority is encouraged to consider ways in which more effective use can be made of community assets, such as the opening times, community usage and physical location of youth clubs. The panel would encourage the weekend opening for youth clubs wherever possible. As an example of improved asset management, the Council should consider a review of the physical location of the New Ferry, Bebington Youth Club, which appears to be in a poor location. In this case, a more central location could increase youth participation rates.

R9. The Youth Service should consider reviewing Performance Management arrangements to ensure that the process is robust. The Panel's work revealed issues which they felt should have been handled more effectively through the Performance Management process.

R10. The merger of the Respect Youth team to be part of a larger Youth Outreach Team will produce a more effective use of resources and will provide for better use of resources. In turn, this should release additional funds for front-line service provision at the grass-roots level.

R11. The authority should explore ways in which more funding could be made available to assist the outreach workers in doing their job. As a direct result, this will have a more beneficial and lasting impact on the communities that they serve. Greater emphasis should be given to providing the funding for more diversionary activities. This action will hopefully reduce the current practice of outreach workers having to "beg, steal or borrow".

R12 The suggested re-defined role of Head of Youth Outreach would include the task of accessing external funding, working in partnership with potential providers of diversionary activities. The role would therefore give a higher profile to the identification of funding opportunities (especially linking into to regional, national, lottery and European funding opportunities).

R13. The Youth Service is encouraged to explore ways in which more diversionary activities can be developed in a flexible manner that can meet the aspirations of young people in terms of content, time and location. Such activities might involve any of the following:

- current facilities opening for more evenings
- an enhanced use for Kontakta Bus to involve activities for young people such as computer games; music facilities; tuck shop (in addition to the current educational / advice role).
- themed evenings for young people to involve football sessions, bowling, dance evenings.

R14. The Council is encouraged to investigate the greater use of concessions for young people aged 18 and under.

R15. The authority should ensure that all cages are included on a regular cleaning programme to ensure that they are a safe environment for young people.

R16. The authority should investigate the options for providing lighting at the cages. The investigation should include the options of low-level lighting, solar-powered lighting and lighting enabled by a timer-switch.

R17. The authority is strongly encouraged to examine the nature of the permanent and temporary contracts of staff employed in the youth outreach service. In particular, Human Resources are requested to ensure employment policies are being implemented satisfactorily with respect to the use of temporary contracts on a long-term basis.

R18. Children and Young People's Department are requested to ensure that the highest priority continues to be given to the safety of the outreach staff. In particular, safety training should be provided.

R19. The authority should ensure that a uniform is provided for all outreach workers. This approach will ensure that staff are provided with warm and waterproof clothing.

R20. The Youth Service should consider the use of mentoring and temporary swapping of areas to help staff training, knowledge development and motivation.

R21. Children and Young People's Department are encouraged to arrange specific training for outreach workers regarding possible sources of funding. This training could include how to apply for funding to Area Forums, Community Fund, Your Wirral, and other appropriate sources of funding.

R22. Consideration should be given to training opportunities and qualifications for all those workers involved in outreach in order to develop a career structure and an environment in which staff are paid according to qualifications.

R23. Consideration should be given to providing more effective communication facilities to the outreach workers.

R24. As the panel recognises the prevalence and serious nature of the drinking culture among many young people, support should be given to initiatives aimed at tackling the issue of alcohol abuse among young people. In particular, the panel endorses the multi-agency approach adopted in the Wirral Alcohol Harm Reduction Strategy. The panel recommends that reports, regarding the progress of the Alcohol Strategy, should be presented to the Children's and Young Peoples Strategic Partnership Board.

R25. The panel fully endorses the excellent work being carried out by the Response team. The panel concludes that the Response team should remain as a separate entity providing targeted, specialist outreach on request. It is recommended that the Youth Service outreach workers will alert Response to specific problems, who then carry out outreach work when requested.

R26. The panel encourages further work to take place, involving partners such as Response, DAAT and the PCT, to enhance the current advice service available to young people specifically regarding alcohol abuse. This approach will build on recent initiatives such as the practice of referrals for young people with alcohol issues from A & E to the Response team.

R27. Further work should be undertaken to ensure that the most effective mechanisms for partnership working are in place, for example, with the PCT, schools, Fire Service, Police.

R28. The Youth Outreach service is encouraged to explore any partnerships with Extended Schools in order to enhance the future of outreach activities, in particular in the provision of diversionary activities.

R29. The model as developed between the Fire Service and Wirral Council Youth Service in the development of the “Dig It Project” at Bromborough is a model to be supported and recommended as a framework for further partnership working in the future.

R30. The Head of Youth Outreach is encouraged to undertake an audit of all those outreach facilities provided by the voluntary and faith sectors within the borough. This information can then be published on the newly proposed Youth website.

# Wirral LYSS Strategy 2009-2010 (Delivery Plan)



## **Wirral IYSS Strategy 2009-2010 (Delivery Plan)**

- 1. Background to Integrated Youth Support on Wirral**  
pages 2 - 8
- 2. IYSS Delivery Plan 2009-2010**  
pages 9 - 21
- 3. IYSS Steering Group Terms of reference**  
Annex 1

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## **Background to IYSS on Wirral**

As part of the change for children agenda and contained within ‘Youth Matters’ and ‘Youth Matters: Next Steps Something to do, somewhere to go, someone to talk to’, is the Government intent to reshape services for teenagers, with targeted support for those who need it most.

In Wirral, a strategy group was formed from representatives of the Wirral Children and Young People’s Service, particularly the Youth and Play Service, Education Social Welfare Service, representatives from the Youth Offending Service and Greater Merseyside Connexions Partnership, Wirral DAAT, Wirral Teenage Pregnancy Strategy, Wirral schools, the 3<sup>rd</sup> sector and Greater Merseyside Learning and Skills Council.

This strategy details the collective vision so far, to improve outcomes for young people in Wirral, including an action plan based around the key PSA target areas to reduce those who are not engaged, reduce teenage conceptions, offending behaviour, substance misuse harm levels, and increase participation. This is the 2009/10 strategy following a review of the 2008/09 plan.

## **THE POLICY CONTEXT**

The overarching policy context for the development of IYSS arrangements is Every Child Matters and, in particular, the Youth Matters Green Paper (2005), Youth Matters: Next Steps (2006) and Aiming High For young people; a ten year strategy for positive activities (2007)- Empowerment of young people, Access, Quality, Workforce, Community Cohesion. Youth Matters: Next Steps made a series of proposals “to provide a balance of opportunity, support and challenge to ensure a successful transition for every young person to adulthood”. It identified four key elements namely

- **Empowering young people** – ensuring they are engaged in shaping the services they receive and providing more ‘Things to do, Places to go and Someone to talk to’.
- **Making a positive contribution** – encouraging more young people to volunteer and become involved in their communities.
- **Supporting Choices** – providing better information, advice and guidance to help young people make more informed choices.
- **Reforming targeted support** – providing better and more personalised intensive support for those young people with the greatest need.

There has been significant progress against the four elements as follows:

### **Empowering Young people**

More young people have been involved in commissioning PAYP, Youth Opportunity Fund and Youth Capital fund opportunities for young people; designing Youth facilities as in the recent reconfiguration of the Youth Service; having direct access to politicians at the Youth parliament and attending and chairing the Youth and Play Service Advisory Committee.

### **Making a Positive Contribution**

More young people are taking the opportunity to get involved in the decision making process. The mechanisms available are the Youth Opportunity Fund/ Youth Capital Fund Grant panel, the Executive Youth Board., Connect-uz, District Youth Fora, Schools Councils, and School Pupil Panels. Wirral's Children and Young People's Plan is implemented through the five Every Child Matters Strategy Groups. Making a Positive Contribution is one of the five strategy groups and all youth engagement process and outcomes are reported via this group to the Children's Trust through the Children's Trust Executive. Particular emphasis is placed on the engagement of vulnerable young people and each group is expected to ensure there is representation by young people from recognised priority groups. The range of engagement opportunities was recognised as a strength in the Annual Performance Assessment in November 2009.

### **Supporting Choices**

Connexions Greater Merseyside has recently been commissioned to provide the Information Advice and Guidance for young people across Merseyside. This engagement with young people both through schools, Connexions offices and targeted support as in Positive Activities for Young people is a key element in the provision of Wirral's IYSS. Wirral Connexions will contribute to the development of the IYSS through its membership of the IYSS steering group

### **Reforming Targeted Support**

Following a recent Overview and Scrutiny Review and inline with national policy, the provision of Targeted Youth Support against a backdrop of universal provision has been subject to re-organisation. All key Youth support services under local authority control ( Youth & Play Service, Youth Offending Service, Youth Respect Team and Youth Sports Development) are now located on one site. This change in location ensures there is dialogue between services thereby ensuring the most appropriate support is deployed to young people who are in need. These operational arrangements have been complemented by recent commissioning which allocated funding to support joined up working between the Youth respect Team and the Youth & Play Service. Referral pathways are in place and all Youth support Services are located within one management section of the Children and Young people's Department. Performance measures are in place to drive performance and to ensure an appropriate response to youth issues.

## VISION AND PRINCIPLES : INTEGRATED YOUTH SUPPORT IN WIRRAL:

### 'Improving outcomes for young people by working together'.

#### **Our Intent:**

To integrate our work around the needs of young people to deliver:

- Improved information, advice and guidance including enabling parents to better support young people
- Improved opportunities
- Better ways to identify vulnerable teenagers sooner and target support preventatively
- Accessible services that young people have a say in.

Our aim is that all young people will be able to benefit from high quality, integrated youth support services (YSS) delivered by a wide range of statutory, third sector and private partners.

**Services will look to prevent problems occurring, rather than simply intervening when they do. Services will work more effectively together to support the positive development of young people, but with a clear focus on those experiencing disadvantage in the delivery of targeted youth support.**

### KEY PRIORITIES. STATUTORY DUTIES AND TARGETS

All partners are involved in making an impact on these areas through work coordinated by our Every Child Matters Strategy groups. The Five Outcomes of Every Child Matters (Being Healthy, Staying Safe, Enjoying and Achieving, Making a Positive Contribution, Achieving Economic Well - Being) are key to the delivery of services in Wirral. However underpinning them are four main themes. They are

- **Intervening and Supporting Children Earlier**
- **Supporting Children more in their Communities**
- **Reducing the Gap in Outcomes for Children**
- **Improving Value for Money in Services**

**The main areas for development which sit under these themes are**

- **Safely reduce the number of Looked After Children;**
- **Reduce the teenage conception rate**
- **Increase the number of young people in employment, education, or training**
- **Reduce the number of first time entrants into the Youth Justice System**
- **Improve educational outcomes for all with particular emphasis on vulnerable, and deprived groups**

### **STATUTORY DUTIES**

Whilst services will endeavour to respond to local needs and priorities it must also meet the following national statutory requirements;

- To secure the provision of youth service facilities in respect of primary and secondary education and the power to provide youth service facilities for further education. (Education Act 1996, Section 508)
- To ensure that careers services are provided for those in education. (Section 8 of the Employment and Training Act 1973 amended by the Trade Union Reform and Employment Rights Act 1993)
- To provide services that will encourage, enable or assist effective participation in education and training including maintenance of the Client Caseload Information System (CCIS). (Section 114 of the Learning and Skills Act 2000)
- To provide assessment to support transition for young people with learning difficulties and/or disabilities. (Section 140 of the Learning and Skills Act 2000)
- To co-operate to improve the well - being of children and young people. (Section 10, Children Act 2004)
- To safeguard and promote the welfare of children and young people. (Section 11, Children Act 2004)
- To secure young people's access to positive leisure time activities taking into account their views and publicising up to date information about them. (Education and Inspections Bill, 2007)

- To deliver substance misuse universal and targeted interventions with vulnerable young people and specialist support young people's drug services.
- To mainstream equality into service delivery, and identify disadvantage associated with race, gender, disability, faith and belief, sexual orientation and age, and set targets to eliminate the barriers that create disadvantage. (The Equality Standard for Local Government.

**SUMMARY OF KEY TARGET AREAS**

**PSA Targets:**

- To reduce 16-18 year olds who are Not in Employment, Education or Training (NEET) to 6.9% by 2010 (This includes ensuring those 16-18 Not Known are at least 0.5% below NEET)
- Increase the proportion of 19 year olds achieving NVQ level 2
- Reduce the use of Class A drugs and the frequent use of illicit drugs amongst young people under the age of 25, especially by the most vulnerable young people
- To reduce the Under 18 conception rate by 50% by 2010
- 60% of young people aged 13-19 gaining a recorded outcome compared to the % of young people participating in YW in the LA area
- 30% of young people aged 13-19 gaining an accredited outcome compared to the % of young people participating in YW in the LA area

Wirral's Integrated Youth Support strategy will focus on key priorities identified in the Borough's Children and Young People's Plan .

## **Universal Preventative and Targeted Services**

The 'Youth Offer' in Wirral will offer services which are universal, such as careers advice, offered to all young people via Connexions, preventative services, such as detached work with groups of young people offered by the youth service and targeted support, which would usually mean a multi-agency approach providing a tailored package of support to individual young people. Key partners in offering targeted services will be for example the Youth Offending Team. By integrating the approach young people will be able to move seamlessly from one level of intervention to another, and more importantly back again.

Universal Preventative and Targeted approaches and methodologies are not mutually exclusive but by progressing integrated delivery the outcomes for young people will be enhanced and services able to focus and target resources more efficiently. Whilst it is useful to distinguish between the levels of intervention offered it is also important to recognise that many interventions do not fit neatly into the categories and much provision overlaps between them. The role of the lead professional will be key to ensuring the young people get the services they are entitled to and best meet their needs at that particular time.

A broad range of services will be accessible by young people, addressing issues which affect young people's lives such as alcohol and drug misuse, sex and relationships, anti-social and criminal behaviour, mental health, work and careers. If a service is not offered directly then brokerage, advocacy and referrals will ensure that young people receive their entitlements. The Integrated Youth Support Strategy and Youth Offer will seek synergy with other strategies within Wirral such as those within the LAA, Community Safety, Crime and Disorder and Health. In addition, it will target services designed to meet the needs of young people with disabilities or LDD and will ensure that looked after young people, or young people leaving care will not be disadvantaged and will access the services they require.

## **Common Processes**

The Integrated Youth Support Strategy Group will seek to engage with partners at both a strategic and operational level in order to ensure that young people receive fully integrated services, adopting the lead professional approach and the common assessment framework. The roll out of CAF and the Team Around the Child (TAC), alongside the commitment to preventative approaches will enhance our ability to offer targeted support and contribute positively to the lives of young people.

### **Performance Management Processes**

The Integrated Youth Support Strategy Group will meet six times a year. Each partner agency will have its own internal monitoring system but in terms of the strategy, dates have been set for agencies to report on their progress against IYSS targets and milestones. The Head of Branch for Participation & Inclusion chairs the IYSS group and is also a member of the Children and Young People's Trust Executive Board. This group is chaired by the Director of Children's Services who is responsible to Wirral's Children's Trust Board for the effective delivery of all strategies delivered under the remit of The Children's Trust Board.

**IYSS DELIVERY PLAN 2009-2010**

KPI	HOW WE WILL DELIVER	IMPACT	LINKS TO CYPD PRIORITIES	DATE	WHO
<p>Young People's involvement in positive activities NI110</p>	<p>e.g. staff activities</p> <p>Support young people to take part in decision making activities within the unit and district and through other forums such as YOF/YCF Grant Panel, Youth Forums, Youth Voice Conference, Youth Parliament and the Executive Youth Board</p> <p>District Youth Plans are developed which co-ordinate the district youth offer and encompass district needs and priorities</p>	<p><b>What will be different for YP/services/improvement</b></p> <p>Young people are actively engaged in:</p> <ul style="list-style-type: none"> <li>➤ Democratic decision-making process</li> <li>➤ Determining the nature of youth provision in Wirral</li> </ul> <p>Young people engage in activities which are structured, achievable, educational, enjoyable, challenging and negotiated. This range of opportunities will contribute to developing young people's skills and raising their aspirations</p>	<p>Children and young people are actively engaged in community and democratic decision making process</p> <p>Increase the number of young people who are participating and achieving their potential</p>	<p><b>Start</b> 31 March 2009  <b>Review</b> December IYSS meeting  <b>Completion</b> 31 March 2010</p> <p><b>Start – 31 March 2009 – Review December</b>  <b>Completion – 31 March 2010</b></p>	<p>Organisation / Lead Officer            Wirral Youth &amp; Play Service            Lindsay Davidson</p> <p>WY&amp;PS            Lindsay Davidson</p>



	<p>Work with young people to design appropriate methods and mediums to communicate relevant information regarding positive activities to young people. Populate and launch website to publicise positive activities</p> <p>Reconfigure structure of Youth Service to a Hub and satellite model</p>	<p>Young people are informed and aware of opportunities available to engage in positive activities.</p> <p>A more consistent and modern youth offer is available to a greater number of young people in each of the 4 CYPD districts</p>	<p>Increase the number of young people who are participating and achieving their potential</p> <p>Increase the number of young people who are participating and achieving their potential</p>	<p><b>Start – 31 March 2009</b> <b>Completion – 31 March 2010</b></p> <p><b>Start – 31 March 2009</b> <b>Completion – 31 March 2010</b></p>	<p>WY&amp;PS Lindsay Davidson</p>
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KPI	HOW WE WILL DELIVER	IMPACT	LINKS TO CYPD PRIORITIES	DATE	WHO
<p>Reducing the number of first time entrants – NI111</p> <p>YOS Officer link to Custody Suite Protocol between Police/YOS/CPS to be completed.</p>	<p><b>Eg. Staff Activities</b></p> <p>Weekend work across Service targets at risk groups through innovative practice and street work teams deployed within hot spot areas</p> <p>Respect Team working in agreed 'hotspots' providing diversionary activities – linking into C&amp;S</p> <p>YOS Officer link to custody suite will improve collaboration and decision making at the point of arrest..</p>	<p><b>What will be different for YP/Services/Improvement</b></p> <p>Contribution to overall reduction in Wirral rates of ASB</p> <p>Increase in number of YP being dealt with but at lower level</p> <p>The aim is to prevent the unnecessary entry of young people committing low level, low risk offences into the criminal justice system, through diversion out into restorative disposals.</p>	<p>Reduce the incidence of anti-social, risk taking and harmful behaviour experienced by children and young people.</p> <p>Reduce the incidence of anti-social, risk taking and harmful behaviour experienced by children and young people.</p> <p>CYPD Young People's Plan</p> <p>YOS - YJB Plan</p>	<p><b>Start</b> 31 March 2009- <b>Review</b> YSS mtg <b>Completion</b> 31 March 2010</p> <p><b>Start:</b> October <b>Review</b> YSS <b>December</b> meeting <b>Complete:</b> 31 March 2010</p> <p><b>Start</b> 01.10.09</p>	<p><b>Organisation / Lead Officer</b></p> <p>Wirral Youth &amp; Play Service Lindsay Davidson</p> <p>Caroline Laing</p> <p>Head of YOS</p>

<p>Wirral YOS, Wirral CYPD, Merseyside Police and the CPS already have a Joint Liaison Protocol to assist in the determination of the requirement for Police involvement with LAC.</p>	<p>Ongoing liaison in relation to reducing the number of LAC children/young people entering the CJ system.</p>	<p>The aim is to prevent the unnecessary entry of young people committing low level, low risk offences into the criminal justice system, through diversion out into restorative disposals.</p>	<p>Review 30.01.10</p>	<p>Head of YOS RJ Co-ordinator</p>
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KPI	HOW WE WILL DELIVER	IMPACT	LINKS TO CYPD PRIORITIES	DATE	WHO
Reducing U18 conception rate NI112	<p>Eg. Staff Activities</p> <p>Develop youth work support to health services in schools initiative in partnership with PCT, DAAT and Extended Schools.</p> <p>Targets and tolerance levels for Teenage Pregnancy (TP) KPI's to be established.</p> <p>Teenage pregnancy media campaign to be launched.</p>	<p>What will be different for YP/Services/Improvement</p> <p>Contribution to overall reduction in young people's risk taking behaviour (linking to under 18s conception rates, substance/alcohol misuse, obesity rates, mental health and school exclusions).</p> <p>KPIs will enable TP to be monitored outside of the annual TP official rates. As a result, young people will receive more proactive service provision.</p> <p>TP related information and messages will be communicated to a wide range of audiences, including young people and parents.</p>	<p>Reduction in the harmful consequences of risk taking behaviour</p> <p>KPIs will enable TP to be monitored outside of the annual TP official rates. As a result, young people will receive more proactive service provision.</p> <p>TP related information and messages will be communicated to a wide range of audiences, including young people and parents.</p>	<p>Start March 2009 Review Sept 2009 YSS meeting</p> <p>Start KPIs finalised – September 09 Review YSS mtg</p> <p>To run – September &amp; December 09</p>	<p>Organisation / Lead Officer Wirral Youth &amp; Play service Lindsay Davidson</p> <p>NHS Wirral Tony Kinsella/Jane Washington</p> <p>LA – Kevin McCallum</p>

KPI	HOW WE WILL DELIVER	IMPACT	LINKS TO CYPD PRIORITIES	DATE	WHO
	Implementation of the You're Welcome Quality Criteria Self Assessment	Improved health services which are more young people friendly, starting with General Practice/School and FE based health services/community pharmacy sexual and reproductive health services including GUM and abortion service providers.	Reduction in the harmful consequences of risk taking behaviour.	<b>1<sup>st</sup> phase by March 2010</b>	NHS Wirral – Teresa Williams
	Health Services in Schools.	Young people will have access to drop-in, on-site holistic health advice, guidance and provision.	Reduction in the harmful consequences of risk taking behaviour.	<b>From September 09</b>	NHS Wirral - Deborah Williams
	Teenage Pregnancy Strategy Champions identified  Develop a rolling programme of tiered multi-agency relationships and sexual health training for all professionals and volunteers working face to face with young people.	The TP Strategy will be supported by a wide range of informed and committed partners.  Professionals are aware of key TP indicators, how to support young people at risk and are trained to deliver 'delay' training within their own organisations.	Reduction in the harmful consequences of risk taking behaviour  Reduction in the harmful consequences of risk taking behaviour	October 2010  Start <b>March 09</b> Review: <b>December</b> <b>IYSS meeting 2009</b>	NHS Wirral – Jane Washington  LA – Huw Wilkie

KPI	HOW WE WILL DELIVER	IMPACT	LINKS TO CYPD PRIORITIES	DATE	WHO
	<p>Connexions PA's attached to Arrowe Park (antenatal clinic) working with teenage mums support progression into EET.</p>	<p>Reduce the under 18 conception rate.</p> <p>Increase in the numbers of vulnerable young people in EET including young mothers.</p>		<p>Start <b>March 2009</b>  Review: <b>28 January 2010</b>  <b>Increase in number of teenage mothers in EET by November 2009 (higher than 29.20% year on year comparison).</b></p>	<p>Connexions –  Sheila Lynch</p>

KPI	HOW WE WILL DELIVER	IMPACT	LINKS TO CYPD PRIORITIES	DATE	WHO
<p><b>Reduction in harm from substance misuse</b> <b>NI115</b></p>	<p><b>Eg. Staff Activities</b> Youth units have set curriculum delivery targets focusing on reducing risk taking behaviour. Namely, sex and relationships and alcohol and substance misuse education.</p>	<p><b>What will be different for YP/Services/Improvement</b> Reduction in incidences of young people's substance misuse.</p>	<p>Reduction in the harmful consequences of risk taking behaviour</p>	<p><b>Start</b> 31 March 2009 <b>Review</b> YSS meeting December 2009 <b>Completion</b> 31 March 2010</p>	<p>Organisation / Lead Officer Wirral Youth &amp; Play service Lindsay Davidson</p>

KPI	HOW WE WILL DELIVER	IMPACT	LINKS TO CYPD PRIORITIES	DATE	WHO
Delivering the proportion of 16-18 year olds NEET NI117	e.g. staff activities	<b>What will be different for YP/Services/Improvement</b>		<b>Start/Review</b> November/December 2009 <b>Completion:</b> Compare with January NEET 2010 IYSS meeting 23 February	Connexions – Sheila Lynch
<b>Objective 1: Increase levels of participation, progression and attainment for all 13-19 year olds</b>	<p>Appropriate support is available for all identified young people 'at risk' of becoming NEET in schools, colleges, and WBL providers to ensure they overcome barriers to progression to EET effective partnership agreements (PAG's) and Information Sharing Agreements (ISA's) are agreed and implemented with schools, colleges and WBL providers. Joint working is in place with</p> <ul style="list-style-type: none"> <li>• Youth service</li> <li>• DAAT</li> <li>• YOS</li> <li>• CICET</li> <li>• Area teams</li> <li>• Job Centre Plus</li> <li>• Third sector</li> <li>• ESW</li> </ul>	<p>Increase in the numbers and percentage of young people in education, employment and training – <b>reported monthly by Connexions</b></p> <p>Increase in the number of year 11 young people who progress into learning – <b>annual activity survey reported by Connexions</b></p>	<p>Increase the number of young people who are participating and achieving their potential</p> <p>Reduce numbers of 16-18 vulnerable young people in NEET in line with LAA targets and PSA 2010 trajectory</p>		



KPI	HOW WE WILL DELIVER	IMPACT	LINKS TO CYPD PRIORITIES	DATE	
<p><b>Objective 2:</b> Reduce the number of 16-18 year olds who are not in education, employment or training (NEET)</p>	<p>Connexions Advisers engage with Education, Training and Employment Providers in partnership with LSC to ensure a September Guarantee offer of learning at age 16 and 17.</p> <p>Promote awareness of the 14-19 Learner Prospectus <a href="http://choosewirral.org.uk">choosewirral.org.uk</a> to young people and their parents to improve information on progression pathways.</p> <p>Borough EET Strategy refreshed</p>	<p>Target is all Wirral 16 and 17 year olds to have a suitable offer of education, employment or training by September 2009.</p> <p>All year 11 young people have access to the Common Application Process (CAP)</p> <p>Regular contact is established between young people and their named Connexions Personal Advisor</p>	<p>Increase the number of young people who are participating and achieving their potential</p>	<p><b>Start</b> March 2009 <b>Review</b> 28 January 2010 <b>Complete</b> 6 May 2010</p> <p>Increase in EET in a year on year comparison – mean measurement of November/December 2009 and January 2010 NEET</p>	<p>Connexions – Sheila Lynch</p> <p>Connexions Sheila Lynch</p>
<p>ALL NEET 16-18 Year Olds are case loaded to a named Connexions Personal Adviser to support and monitor their progression into Education, Employment or Training (EET).</p> <p>Connexions Advisers maintain accurate and up to date submissions and referrals of their NEET clients to Education, Employment or Training (EET) opportunities</p>	<p>Effective tracking in place to reduce numbers of young people who are 'not known' to our services</p> <p>Increased YP take up of EMA, Learner Support and Care to Learn and are supported through the process</p>	<p>Reduce the numbers of 16-18 vulnerable young people NEET in line with LAA targets and the PSA 2010 projectory</p>	<p>Not known rate to be 0.5 less than NEET levels (in Wirral aspiration is 3% or less at time of mean measurement)</p>	<p>Connexions Sheila Lynch</p> <p>Connexions Sheila Lynch</p>	<p>Connexions Sheila Lynch</p>

	<p>Connexions will work intensively with Young people who are not yet ready for post 16 learning to engage them in personal development opportunities.</p> <p>All young people who have been NEET for 26 weeks will be offered a range of positive learning and sports/leisure activities through the AAP to increase their chances of entering EET opportunities.</p> <p>Connexions will effectively promote and communicate information about Education Maintenance Allowance (EMA) and Care to Learn (C2L) to young people, and to support them through the application process</p>	<p>Increased take up of employability packages e.g. the Activity Agreement/Work Wise and umbers of NEET young people gaining qualifications in training and education</p> <p>Increase in employment opportunities via 'The Wirral Apprentice'</p> <p>Increased numbers of young people supported to access eligible EMA allowances and benefits to improve their chances of engaging in learning &amp; work</p> <p>Increase in the numbers of vulnerable young people in EET including:</p> <ul style="list-style-type: none"> <li>• NI 148 care leavers</li> <li>• Young offenders</li> <li>• LDD</li> </ul>	<p>Increase the number of young people who are participating and achieving their potential</p>	<p><b>Start</b> March 2009-  <b>Review:</b> January 2010  <b>Complete</b> 11 March          IYSS          Increase in number of LDD 16-25 year olds in EET by November 2009 (higher than 72.42% year on year comparison)          December meeting</p>
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<p><b>Objective 3</b> Provision of Targeted Youth Support aimed at vulnerable NEET groups of young people</p>	<p>Connexions PA's provide early intervention and preventative services for identified groups of vulnerable young people including:</p> <ul style="list-style-type: none"> <li>• LDD</li> <li>• Care Leavers</li> <li>• BME</li> <li>• YOS supervised</li> <li>• Young parents</li> </ul> <p>Connexions Advisers provide support for individual young people most in need of help and their families in conjunction and coordination with the Lead Professional and supported by CAF/TAC processes.</p> <p>Connexions PAs attached to DAAT, YOS, and LCT working with those with substance misuse issues, young offenders, and young people leaving care to support progression into EET.</p> <p>Connexions Personal Advisers undertake Section 139a interventions with all eligible young people with learning difficulties/disabilities to facilitate their progression into education or training.</p>	<p>Reduction in number of first time entrants to YOS</p> <p><b>NI115 – harm arising from YP substance misuse</b></p> <p><b>100% Section 139a reviews undertaken and recorded.</b></p>	<p>Reduce the numbers of 16-18 vulnerable young people NEET in line with LAA targets and the PSA 2010 trajectory</p>	<p><b>Start</b> March 2009 <b>Review</b> January IYSS meeting 2010</p> <p>Increase in number of care leavers aged 19 who are EET by November 2009 (higher than 33.82% in year on year comparison)</p> <p>Increase in number of 16-18 young offenders (YOT supervised) EET by November 2009 (higher than 55.09% in year on year comparison)</p>	<p>Connexions – Sheila Lynch</p>
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KPI	HOW WE WILL DELIVER	IMPACT	LINKS TO CYPD PRIORITIES	DATE	WHO
<p><b>Objective 4:</b>  <b>Provision of a robust client management system that meets the Client Caseload Information System (CCIS) to ensure national consistency to collate and track NEET progress on a monthly basis</b></p>	<p>Connexions provide an effective system for recording and tracking the progression of all young people aged 16-19</p> <p>Connexions produce regular CCIS data on the numbers of young people in education, employment and training, by job sector, neighbourhood area, client need, segmented by client need, school of origin etc.</p> <p>Street NEET maps produced for Learning Communities and District Boards.</p>	<p>Better information on reduction in NEETY, numbers of young people not known, September guarantee and the Wirral Activity Survey is produced and reported by Connexions</p>	<p>Reduce the numbers of 16-18 vulnerable young people NEET in line with LAA targets and the PSA 2010 trajectory</p>	<p><b>Review</b> IYSS meeting November 2009  <b>Complete reporting IYSS</b> March 2010</p>	<p>Connexions –  Sheila Lynch</p>

KPI	HOW WE WILL DELIVER	IMPACT	LINKS TO CYPD PRIORITIES	DATE	WHO
<p><b>Objective 5</b> Application of a NEED reduction strategy in collaboration with the 14-19 Partnership</p>	<p>Regular tracking of the numbers of young people who move between EET and NEET with identification of trends and issues</p> <p>Refresh of the Borough EET strategy in recognition of the changing economic climate and in collaboration with the 14-19 Partnership and broader Children's Trust</p> <p>This includes <b>Prevention</b> – provision of IAG and intensive support by PA's in schools</p> <p><b>Intervention</b> – all NEET young people are caseloaded to a PA</p> <p><b>Sustainability</b> – allocation of PA resource to sixth forms, WBL and FE colleges</p>	<p>Reduction in NEET – <b>reported monthly by Connexions</b></p> <p>All NEET young people are tracked and supported by Connexions in partnership with key agencies</p>	<p>Reduce the numbers of 16-18 vulnerable young people NEET in line with LAA targets and the PSA 2010 trajectory</p>	<p>Review IYSS meeting February 2010</p> <p><b>Complete</b> IYSS meeting March 2010</p> <p>(Increase in EET in a year on year comparison – mean measurement of November/December 2009 and January 2010 NEET)</p>	

**INTEGRATED YOUTH SUPPORT STRATEGY GROUP**

**TERMS OF REFERENCE**

- i. To become the Forum for further promoting inter-agency working to provide co-ordinated support for young people;
- ii. To ensure that the Integrated Youth Support Plan influences the Children and Young People's Plan and other plans for supporting vulnerable children and young people;
- iii. To monitor and keep under review the Integrated Youth Support Plan.
- iv. To further explore ways of sharing recognised 'best practice' in Wirral relating to the effective support of vulnerable children;
- v. To act as a "reference group" for potential new initiatives and identify appropriate responses.



# **Your Guide to Equality Impact Assessment (EIA)**

**For Lead Person's Reference:**

Children & Young People Overview and Scrunity Committee – 16 March 2010  
Youth Outreach Scrutiny Review update – Reconfiguration of Youth Service

**Jacqui Cross (Equality & Diversity Co-ordinator)  
Corporate Services, Corporate Policy**

**(Final Version) 8 February 2008**

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# Equality Impact Assessment

## What is it?

It is a self-assessment tool to help our council departments and services look at the likely positive and negative impact of their work on staff, members, service users / customers, partnerships, individuals and communities with regards to equality of opportunity in employment and service delivery.

The aim is to identify both positive and negative outcomes, and to take appropriate action to minimise or remove the negative outcomes.

## Why do we need to do it?

The council is committed to ensuring that it delivers all of its services in a fair and equal way. It also pledges to develop an inclusive and recruitment and selection procedure aimed at creating a strong and diverse workforce. This two-pronged approach ensures that we work towards removing barriers to our services and actively promote and support diversity.

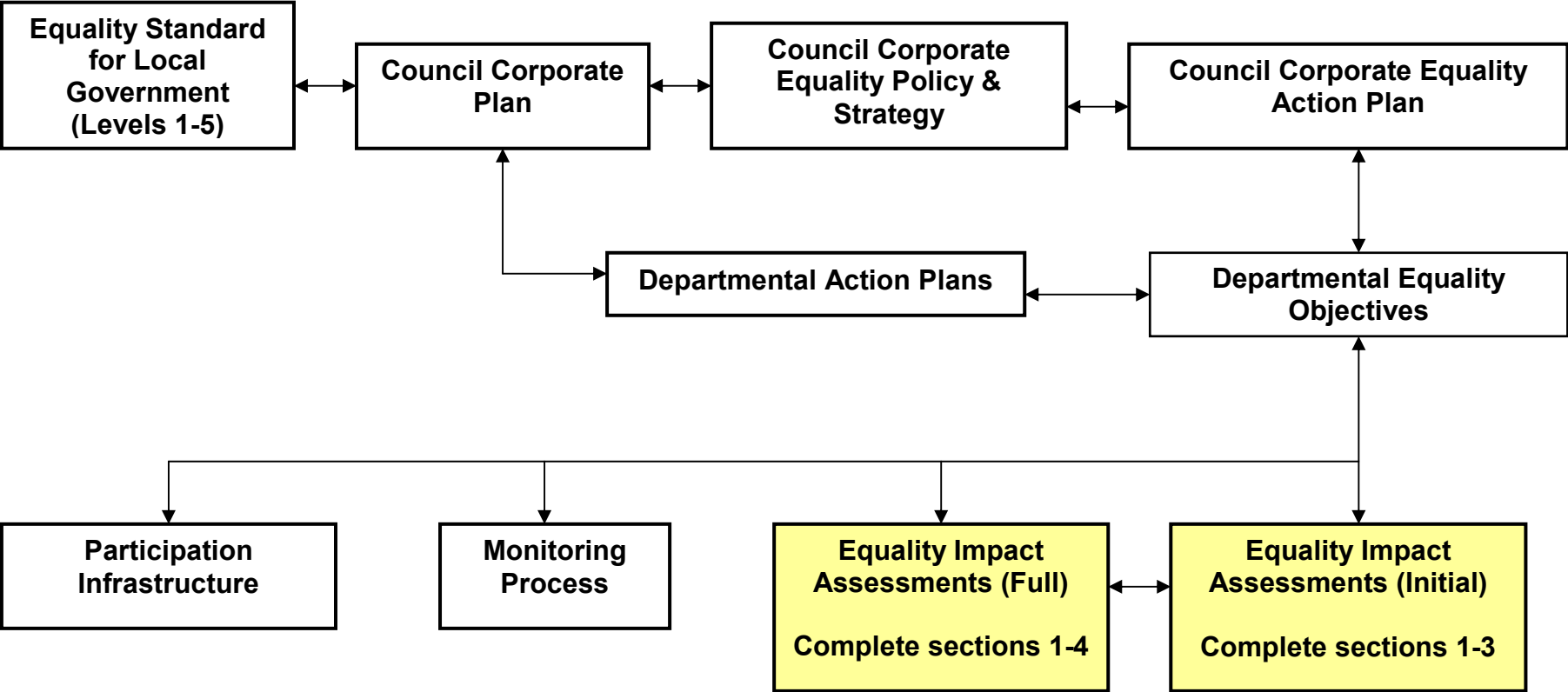
There have been some recent legislative changes in this area, including the requirement to create a gender equality scheme and increased expectations in tackling discrimination on the grounds of religion and faith, disability, age and sexual orientation. The legislation has also brought in the requirement to not only tackle discrimination but to actively promote diversity. This is a significant change to our responsibilities and one that will require us to act in different ways.

The council's equality and diversity policy draws together in one document the legislative process, the council's service delivery commitments, employment commitments and policy statements in relation to the six pillars of the equality standard, which are:

- Age
- Disability
- Race
- Religion or Belief
- Gender
- Sexual Orientation

The Equality Standard for Local Government helps us to measure progress towards promoting diversity. The standard has five levels and Wirral council is currently at level two. In order to meet the requirements of the standard we need to ensure we carry out Equality Impact Assessments on all council functions, services, projects, strategies and policies.

**Corporate overview of the process**



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# Equality Impact Assessment

## Section 1: Your details

(1.1) Department: Children and Young People's Department

(1.2) Division: Participation & Inclusion

(1.3) Assessment Lead: Maureen Mc Daid/ Lindsay Davidson/ Peter Edmondson

(1.4) Telephone:666-4508/ 637-6370

(1.5) Email:maureenmcdaid@wirral.gov.uk

(1.6) Who else will be involved in the process? (see guidance note 1)

Peter Edmondson – Head of Branch (Participation & inclusion)

(1.7) Please sign & date this form ..... (signed) ..... (date)

### Guidance Note 1:

**For Initial EIA's it is best practice to involve the service / function manager, equality and diversity lead(s) and relevant frontline staff.**

**For Full EIA's it is best practice to involve the service / function manager, equality and diversity lead(s), relevant frontline staff, customers, appropriate external agencies, and the voluntary and community sector**

**Section 2: What is to be assessed?**

(2.1) Name of service / function / project / strategy / policy to be assessed (see guidance note 2)

Strategy

(2.2) Is this a new or existing service / function / project /strategy / policy? (please state)

New Strategy

(2.3) Which equality impact assessment are you completing?

Initial                      or                       Full

**Guidance Note 2:**

**Service = your department / service area and its employees**

**Functions = your department / service area's activities**

**Projects = your department / service area's work programmes**

**Strategy = a plan of action intended to accomplish a specific goal**

**Policy = a plan of action to influence and determine decisions, actions and other matters**

**Procedure = a series of steps taken to implement a policy**

**Section 3: Let's do the Initial Equality Impact Assessment**

3.1 Could a particular group of people be affected differently in either a negative or positive way by the service / function / project / strategy / policy?

<b>Equality Group</b>	<b>Positive Impact (benefits)</b>  <b>Please number each one</b>	<b>Negative Impact (disadvantage)</b>  <b>Please number each one</b>	<b>Please rate each negative impact 'low', 'medium' or 'high'</b>  <b>See guidance note 3</b>
Disabled People	1. Improved access to facilities in young clubs. 2. Better Youth Offer taking account of the wishes and needs of disabled young people.	1. Disabled people may not be aware of these opportunities	1. medium
Lesbian, Gay & Bisexual People	1. More access to information and advice through the provision of advice sessions in Hubs.	Provision may not meet the needs of Lesbian, Gay & Bisexual Young People want	Medium
Women	1. The provision is for young people aged 13-19. Positive impact for women is provision for young people in their care of a safe youth offer which is available five nights including week-ends.	No negative impact	
		No negative impact	

Men	1. The provision is for young people aged 13-19. Positive impact for men is provision for young people in their care of a safe youth offer which is available five nights including week-ends.		
Transgendered People	The provision is for young people aged 13-19. Positive impact for Transgendered people is provision for young people in their care of a safe youth offer which is available five nights including week-ends.	No negative impact	
Black & Racial Minority People (please state which group)	The provision of a safe youth offer available over five nights including week-ends will have a positive impact on young Black and Minority Racial young people aged 13-19	1.Youth offer might not appeal to Black and Racial Minority young people. 2. Young people may not feel safe travelling outside their area	Medium  Medium
Older People (60+)	1.Positive Impact as reconfiguration seeks to engage young people in Hubs and youth clubs and take them off the streets- This will address older people's fear of young people on the streets.	1. Increased numbers of young people will be using facilities in housing estates. There may be an increased fear of dis-order	<b>Please turn over</b>  1. Monitor the areas where this is a possibility and work with residents to ensure there is order when

			young people are coming to and leaving Hubs/ clubs 1. Medium
Younger People (17-25) and Children  Please state male or female	1. Positive Impact as reconfiguration seeks to engage young people in Hubs and youth clubs and take them off the streets. 2. Improved offer of activities to engage with young people.	1. Young people may feel that provision is too far from where they live. 2. young people may not feel safe leaving their areas	1. Medium 2. Medium
Religious / Faith Groups	1. Reconfiguration aims to provide positive activities and engage young people from diverse backgrounds. The provision will promote tolerance and respect.	No negative impact	
Other excluded groups (please state)	Young people at risk, The work of Positive Activities For Young People (PAYP) seeks to engage this group of young people. Planning at District level will take account of these groups and liaise with providers of these specific activities to promote inclusion.	No negative impact	

**Note: If you have rated any negative impact(s) as 'High' please go straight to Section 4 to complete a full assessment.**

**Note: If you have rated any negative impact as 'Low' or 'Medium please complete the rest of this section on pages 9 and 10.**

**Guidance Note 3: How to assess negative impacts**

**Low = It is not discriminatory according to current legislation. However, it might not be seen as being in line with best practice.**

**Medium = It is not discriminatory according to current legislation. However, it is not in line with the council's Corporate Equality Policy and/or Strategy**

**High = It is discriminatory according to current anti-discrimination legislation (i.e. it is unlawful), and therefore contravenes the council's Equality Policy**



### 3.2 Please list below any actions that you plan to take as a result of any negative impact

Low or medium negative impact	Action required to remove or minimise the impact	Lead person	Timescale	Resource implications	Any other comments
Medium – Disabled people may not be aware of these activities	1.Liaise with groups working with disabled young people to promote the activities. (Positive Contribution Strategy Group) 2 Advertise through the new young people’s website	1.Maureen Mc Daid  2. Lindsay Davidson	1. Bi-monthly  2. Monthly	1. Ongoing work  2. Website editor in post.	
Medium -Provision may not meet the needs of Lesbian, Gay & Bisexual Young People want	1. Through Positive Contribution Strategy group ensure the opportunities are promoted. 2. Ensure there is consultation with young people who are Gay, Lesbian & Bisexual.	1. Maureen Mc Daid  2. Lindsay Davidson	1. Bi-monthly	1. Part of ongoing work.	
Medium 1..Youth offer might not appeal to Black and Racial Minority	1. Liaise with officers from Black and racial Minority	1. Maureen Mc Daid	1. Bi-monthly meetings with Link Forum	1. Part of ongoing work.	

<p>young people. 2. Young people may not feel safe travelling outside their area</p>	<p>groups to ensure young people from Black and Racial minority groups are involved in programme planning and decision making. 2. Involve young people from Black and racial Minority groups in District Youth Forums and the decision making process.</p>	<p>2. Lindsay Davidson</p>	<p>2. Bi-monthly meetings of District Youth Forums</p>	<p>2. Part of planned work.</p>	
<p>Medium 1. Increased numbers of young people will be using facilities in housing estates. There may be an increased fear of disorder</p>	<p>1. Monitor the areas where this is a possibility and work with residents to ensure there is order when young people are coming to and leaving Hubs/ clubs</p>	<p>1. Hub Managers</p>	<p>1 Prior to Hubs opening then review at appropriate residents meetings.</p>	<p>1. Planned work</p>	


**3.3 Could you improve the positive impact(s)? Please explain how**

Key to ensuring the positive impacts are achieved is that monitoring and review is built into ongoing work. Impacts can be monitored as part of Youth and Play Service Advisory Committee Reports.

**3.4 If you have identified no negative impact, then please explain how you reached that decision**

Regarding the no negative impact decisions, these are based on the view that the target group for this strategy is young people aged 13-19. Women, men, Transgendered people will benefit from the availability of positive and safe activities for young people who may be in their care.

**Thank you for completing the initial assessment (please email a copy of this report to [jacquicross@wirral.gov.uk](mailto:jacquicross@wirral.gov.uk))**

**Please note that the lead assessment person is responsible for ensuring the actions on pages 9 and 10 are incorporated into your departmental plan.**

**Section 4: Now let's do the Full Equality Impact Assessment (only to be completed if any negative impact was identified as 'high')**

**4.1 Looking back at pages 7 & 8, in which equality areas are there concerns?**

- Disability
- Sexual Orientation
- Gender
- Race
- Age
- Religion & Faith

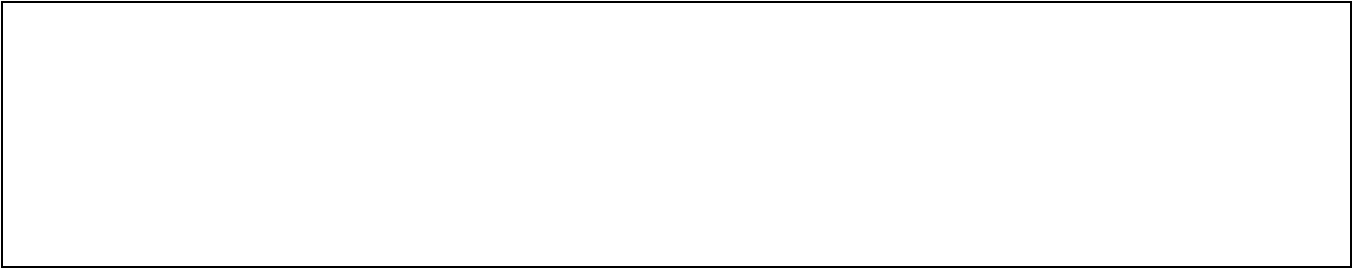
**4.2 Please summarise the negative impact (s)**

**4.3 What consultation has taken place with local people / groups in order to complete this full EIA?**

**4.4 What consultation has taken place with Wirral Council staff / members / those we work in partnership with / those we contract with in order to complete this full EIA?**

**4.5 What equality group research / studies / reports have you referred to in order to complete this full EIA?**

**4.6 What monitoring / evaluation process do you use to collect equality group data (quantitative and qualitative)?**



**4.7 Please list below any actions that you plan to take as a result of this full equality impact assessment**

High Negative Impact	Action to be taken	Lead person	Timescale	Resource implications	Any other comments

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Thank you for completing the full assessment (please email a copy of this report to [jacquicross@wirral.gov.uk](mailto:jacquicross@wirral.gov.uk))

Please note that the lead assessment person is responsible for ensuring the above actions are incorporated into your departmental plan.



## User Reference Guide

### Legislation

There are currently 6 strands to the framework of UK equality legislation:

1. Gender: Sex Discrimination Act 1975, Gender Recognition Act 2004
2. Race: Race Relations Act 1976
3. Disability: Disability Discrimination Act 1995
4. Sexual Orientation: Employment Equality [Sexual Orientation] Regulations 2003
5. Religion & Belief: Employment Equality [Religion or Belief] Regulations 2003
6. Age: Employment Equality [Age] Regulations 2006

For further information and to view amendments to the above Acts please visit [www.equalityhumanrights.com](http://www.equalityhumanrights.com) (Equality & Human Rights Commission).

### Equality Standard for Local Government

Improvement & Development Agency	<a href="http://www.idea.gov.uk">www.idea.gov.uk</a>
Local Government Association	<a href="http://www.lga.gov.uk">www.lga.gov.uk</a>
Audit Commission	<a href="http://www.audit-commission.gov.uk">www.audit-commission.gov.uk</a>
Government Equalities Unit	<a href="http://www.womenandequalityunit.gov.uk">www.womenandequalityunit.gov.uk</a>

### Useful Websites

Age Concern	<a href="http://www.ageconcern.org.uk">www.ageconcern.org.uk</a>
Breakthrough UK	<a href="http://www.breakthrough-uk.com">www.breakthrough-uk.com</a>
Communities & Local Government	<a href="http://www.communities.gov.uk">www.communities.gov.uk</a>
Disability Now	<a href="http://www.disabilitynow.org.uk">www.disabilitynow.org.uk</a>
Discrimination at Work Issues	<a href="http://www.direct.gov.uk">www.direct.gov.uk</a>
Sexual Orientation Issues	<a href="http://www.lgf.org.uk">www.lgf.org.uk</a>
Women's Issues	<a href="http://www.womenandequalityunit.gov.uk">www.womenandequalityunit.gov.uk</a>
Trans People's Issues	<a href="http://www.pfc.org.uk">www.pfc.org.uk</a>
Race Issues	<a href="http://www.runnymedetrust.org">www.runnymedetrust.org</a>
Younger People's Issues	<a href="http://www.nya.org.uk">www.nya.org.uk</a>

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# **Your Guide to Equality Impact Assessment (EIA)**

**For Lead Person's Reference:**

Children & Young People Overview & Scrutiny Committee – 16 March 2010  
Youth Outreach Scrutiny Review update – YP Alcohol Intervention Programme

**Jacqui Cross (Equality & Diversity Co-ordinator)  
Corporate Services, Corporate Policy**

**(Final Version) 8 February 2008**

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## Why do we need to do it?

The council is committed to ensuring that it delivers all of its services in a fair and equal way. It also pledges to develop an inclusive and recruitment and selection procedure aimed at creating a strong and diverse workforce. This two-pronged approach ensures that we work towards removing barriers to our services and actively promote and support diversity.

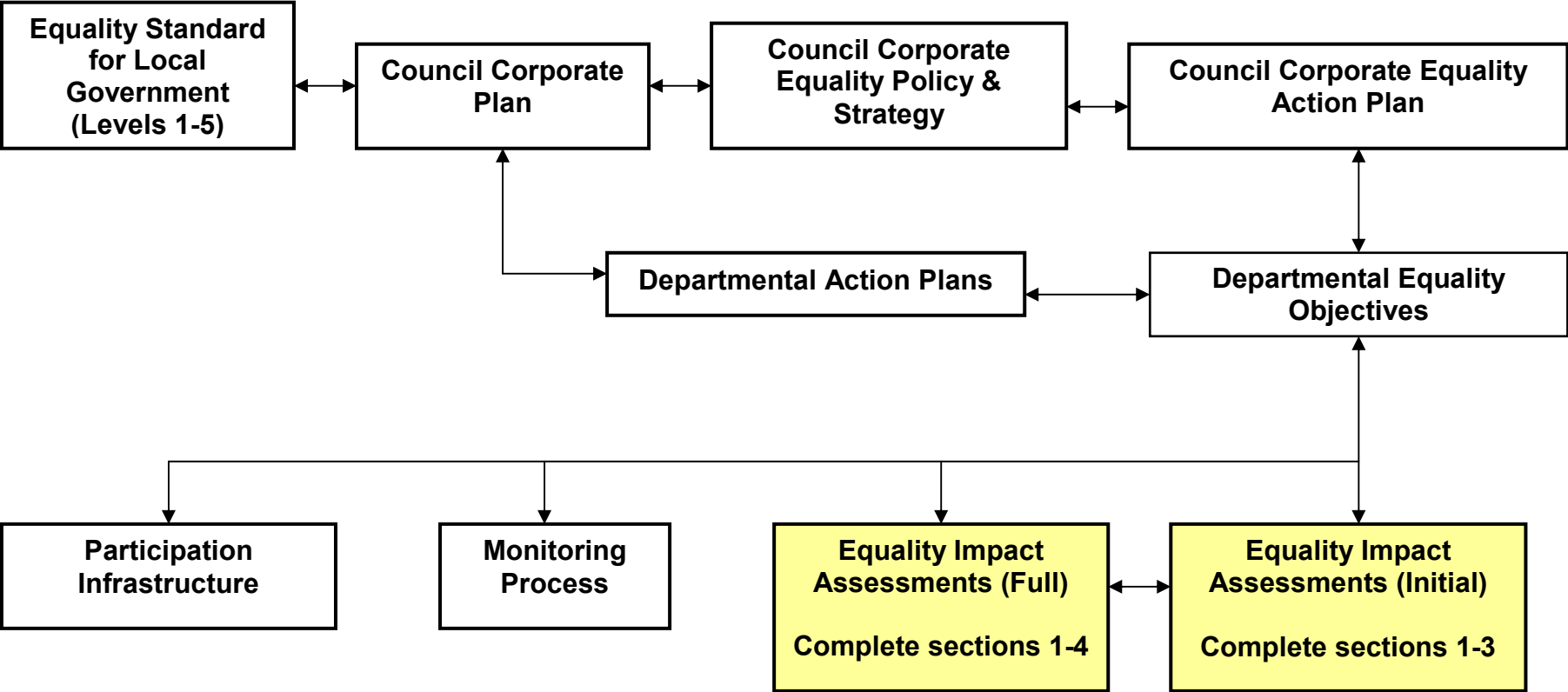
There have been some recent legislative changes in this area, including the requirement to create a gender equality scheme and increased expectations in tackling discrimination on the grounds of religion and faith, disability, age and sexual orientation. The legislation has also brought in the requirement to not only tackle discrimination but to actively promote diversity. This is a significant change to our responsibilities and one that will require us to act in different ways.

The council's equality and diversity policy draws together in one document the legislative process, the council's service delivery commitments, employment commitments and policy statements in relation to the six pillars of the equality standard, which are:

- Age
- Disability
- Race
- Religion or Belief
- Gender
- Sexual Orientation

The Equality Standard for Local Government helps us to measure progress towards promoting diversity. The standard has five levels and Wirral council is currently at level two. In order to meet the requirements of the standard we need to ensure we carry out Equality Impact Assessments on all council functions, services, projects, strategies and policies.

**Corporate overview of the process**



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# Equality Impact Assessment

## Section 1: Your details

(1.1) Department: Children and Young People's Department

(1.2) Division: Participation & Inclusion

(1.3) Assessment Lead: Maureen Mc Daid

(1.4) Telephone: 666-4508

(1.5) Email:maureenmcdaid@wirral.gov.uk

(1.6) Who else will be involved in the process? (see guidance note 1)  
Peter Edmondson Head of Branch (Participation & Inclusion)  
Pat Rice – Head of Response

(1.7) Please sign & date this form ..... (signed) ..... (date)

### Guidance Note 1:

**For Initial EIA's it is best practice to involve the service / function manager, equality and diversity lead(s) and relevant frontline staff.**

**For Full EIA's it is best practice to involve the service / function manager, equality and diversity lead(s), relevant frontline staff, customers, appropriate external agencies, and the voluntary and community sector**

**Section 2: What is to be assessed?**

(2.1) Name of service / function / project / strategy / policy to be assessed (see guidance note 2)

The Young people's Alcohol Intervention Project

(2.2) Is this a new or existing service / function / project /strategy / policy? (please state)  
Existing

(2.3) Which equality impact assessment are you completing?

Initial                      or                       Full

**Guidance Note 2:**

**Service = your department / service area and its employees**

**Functions = your department / service area's activities**

**Projects = your department / service area's work programmes**

**Strategy = a plan of action intended to accomplish a specific goal**

**Policy = a plan of action to influence and determine decisions, actions and other matters**

**Procedure = a series of steps taken to implement a policy**



### Section 3: Let's do the Initial Equality Impact Assessment

3.1 Could a particular group of people be affected differently in either a negative or positive way by the service / function / project / strategy / policy?

Equality Group	Positive Impact (benefits) Please number each one	Negative Impact (disadvantage) Please number each one	Please rate each negative impact 'low', 'medium' or 'high'  See guidance note 3
Disabled People	1.Support for young people who may be disabled and who are using alcohol.		
Lesbian, Gay & Bisexual People	1. The project is aimed at young people abusing alcohol and is not for a specific group.		
Women	1Mothers/ carers will be offered support if young people in their care are found to be abusing alcohol.		
Men	1. There will be support for fathers/carers if young people in their care are found to be abusing alcohol		

Transgendered People	1. Positive impact as support will be offered to transgendered people if young people in their care are found to be abusing alcohol.		
Black & Racial Minority People (please state which group)	1. There will be a positive impact as support will be offered to Black and racial minority young people who are found to be abusing alcohol.	1. Potential impact on Black and racial Minority People. Police statistics reflect more Black and racial Minority young people are stopped.	Medium
Older People (60+)	1. Positive impact as this work targets young people on streets who are using alcohol and also perceived as being anti social and threatening to older people.		<b>Please turn over</b>
Younger People (17-25) and Children  Please state male or female	1. Positive impact as young people found to be abusing alcohol will be offered additional support to stop abusing alcohol.		
Religious / Faith Groups	. Positive impact as this project tackles teenage drinking and subsequent offensive and anti social behaviour.		

Other excluded groups (please state)			

**Note: If you have rated any negative impact(s) as ‘High’ please go straight to Section 4 to complete a full assessment.**

**Note: If you have rated any negative impact as ‘Low’ or ‘Medium please complete the rest of this section on pages 9 and 10.**

**Guidance Note 3: How to assess negative impacts**

**Low = It is not discriminatory according to current legislation. However, it might not be seen as being in line with best practice.**

**Medium = It is not discriminatory according to current legislation. However, it is not in line with the council’s Corporate Equality Policy and/or Strategy**

**High = It is discriminatory according to current anti-discrimination legislation (i.e. it is unlawful), and therefore contravenes the council’s Equality Policy**

**3.2 Please list below any actions that you plan to take as a result of any negative impact**

<b>Low or medium negative impact</b>	<b>Action required to remove or minimise the impact</b>	<b>Lead person</b>	<b>Timescale</b>	<b>Resource implications</b>	<b>Any other comments</b>
Risk of more Black and Racial Minority young people being stopped by police as part of the Young people's Alcohol Intervention Project.	Monitor the statistics regarding young people engaged in project. Will report any concerns to Race hate Monitoring Group.	Head of Response-	quarterly	Part of monitoring returns as required by project.	

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**3.3 Could you improve the positive impact(s)? Please explain how**

Put more information about the project on the Council website and make sure the project is publicised.

Report impact of project through appropriate monitoring review groups.

**3.4 If you have identified no negative impact, then please explain how you reached that decision**

The decision regarding no negative impact has been reached on the basis that this project tackles alcohol abuse in young people. Young people abusing alcohol can be antisocial, offensive and a cause for concern by their parents. The interventions provided through this project seek to provide support which will address the behaviour in young people and the concerns of the different equality groups.

**Thank you for completing the initial assessment (please email a copy of this report to [jacquicross@wirral.gov.uk](mailto:jacquicross@wirral.gov.uk))**

**Please note that the lead assessment person is responsible for ensuring the actions on pages 9 and 10 are incorporated into your departmental plan.**

**Section 4: Now let's do the Full Equality Impact Assessment (only to be completed if any negative impact was identified as 'high')**

**4.1 Looking back at pages 7 & 8, in which equality areas are there concerns?**

- Disability
- Sexual Orientation
- Gender
- Race
- Age
- Religion & Faith

**4.2 Please summarise the negative impact (s)**

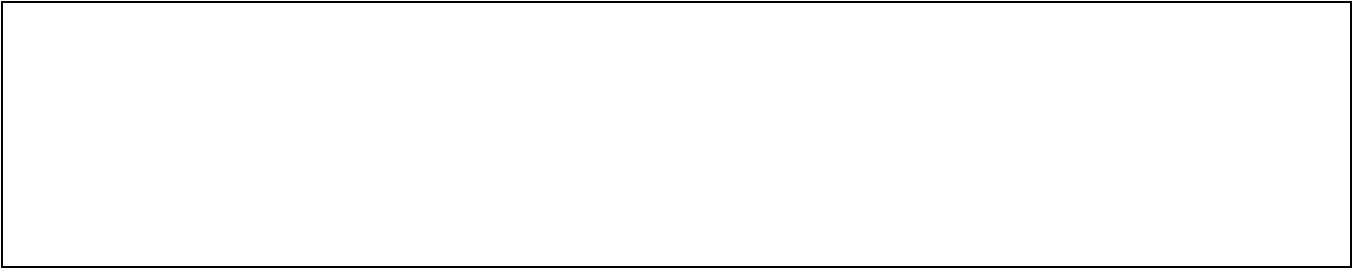
**4.3 What consultation has taken place with local people / groups in order to complete this full EIA?**

**4.4 What consultation has taken place with Wirral Council staff / members / those we work in partnership with / those we contract with in order to complete this full EIA?**

**4.5 What equality group research / studies / reports have you referred to in order to complete this full EIA?**

**4.6 What monitoring / evaluation process do you use to collect equality group data (quantitative and qualitative)?**





**4.7 Please list below any actions that you plan to take as a result of this full equality impact assessment**

High Negative Impact	Action to be taken	Lead person	Timescale	Resource implications	Any other comments

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Thank you for completing the full assessment (please email a copy of this report to [jacquicross@wirral.gov.uk](mailto:jacquicross@wirral.gov.uk))

Please note that the lead assessment person is responsible for ensuring the above actions are incorporated into your departmental plan.

## User Reference Guide

### Legislation

There are currently 6 strands to the framework of UK equality legislation:

1. Gender: Sex Discrimination Act 1975, Gender Recognition Act 2004
2. Race: Race Relations Act 1976
3. Disability: Disability Discrimination Act 1995
4. Sexual Orientation: Employment Equality [Sexual Orientation] Regulations 2003
5. Religion & Belief: Employment Equality [Religion or Belief] Regulations 2003
6. Age: Employment Equality [Age] Regulations 2006

For further information and to view amendments to the above Acts please visit [www.equalityhumanrights.com](http://www.equalityhumanrights.com) (Equality & Human Rights Commission).

### Equality Standard for Local Government

Improvement & Development Agency	<a href="http://www.idea.gov.uk">www.idea.gov.uk</a>
Local Government Association	<a href="http://www.lga.gov.uk">www.lga.gov.uk</a>
Audit Commission	<a href="http://www.audit-commission.gov.uk">www.audit-commission.gov.uk</a>
Government Equalities Unit	<a href="http://www.womenandequalityunit.gov.uk">www.womenandequalityunit.gov.uk</a>

### Useful Websites

Age Concern	<a href="http://www.ageconcern.org.uk">www.ageconcern.org.uk</a>
Breakthrough UK	<a href="http://www.breakthrough-uk.com">www.breakthrough-uk.com</a>
Communities & Local Government	<a href="http://www.communities.gov.uk">www.communities.gov.uk</a>
Disability Now	<a href="http://www.disabilitynow.org.uk">www.disabilitynow.org.uk</a>
Discrimination at Work Issues	<a href="http://www.direct.gov.uk">www.direct.gov.uk</a>
Sexual Orientation Issues	<a href="http://www.lgf.org.uk">www.lgf.org.uk</a>
Women's Issues	<a href="http://www.womenandequalityunit.gov.uk">www.womenandequalityunit.gov.uk</a>
Trans People's Issues	<a href="http://www.pfc.org.uk">www.pfc.org.uk</a>
Race Issues	<a href="http://www.runnymedetrust.org">www.runnymedetrust.org</a>
Younger People's Issues	<a href="http://www.nya.org.uk">www.nya.org.uk</a>

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## WIRRAL COUNCIL

### CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE - 16 MARCH 2010

#### REPORT OF DIRECTOR OF CHILDREN'S SERVICES

#### MUSIC SERVICE

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#### EXECUTIVE SUMMARY

This report outlines the current Instrumental Music Service provision, together with an overview of funding and the latest financial position, as requested at Overview and Scrutiny on 21<sup>st</sup> January 2010.

#### 1. Music Service Provision

- 1.1 The pattern of music tuition has changed over the last 5 years. In March 2005, most of the provision was undertaken in the traditional style, that is, one peripatetic teacher teaching an individual or small group. At this time, the number of pupils taught in the traditional sense was 3,270. The Music Service sold very little provision directly to schools and Wider Opportunities had not begun.

There are three key ways in which the Music Service acts as provider:

- i. Traditional provision: Direct individual or group tuition funded by parents/carers.
- ii. Pupils who attend ensembles and pay separately but who do not have Music Service tuition in their schools.
- iii. Wider Opportunities tuition: There are 1,500+ pupils undertaking tuition either under this national initiative or where the school pays the Music Service directly for regular instrumental tuition or the delivery of curriculum music in the school.

As of February 2010, the total number of pupils benefiting from the Music Service is approximately 3,900. This is an increase of 350 pupils on the previous year.

#### 2.0 Music Service Funding

##### 2.1 Traditional provision: Direct individual or group tuition funded by parents.

There are currently 2,357 pupils who undertake music tuition in this way. This is an increase from 2008-09 when 2,319 were taught in the traditional way. The fees, based upon 32 lessons a year are £252 pa (£7.88 per lesson).

The Council operates a policy of financial remissions for those pupils whose parents/ carers are on income support or family credit. For the academic year 2009-2010, 581 pupils qualify for free lessons. This is an increase of 51 pupils.

In addition 340 pupils qualify for half fees. This is an increase of just 1 on last year.

An extra charge of £31 is made to parents/carers who loan an instrument from the service. There are currently 1,163 instruments being loaned

- 2.2 **Pupils who attend ensembles and pay separately** but who do not have Music Service tuition in their schools. These pupils pay £118 per annum. Currently, there are 125 pupils who are in this category. Free attendance to music making activities is offered to those pupils who have tuition from music service teachers in schools

- 2.3 The service operates 3 music centres for children at the beginner stage and 7 ensembles at a more advanced stage. There is a 4<sup>th</sup> music centre, which is not run by the Music Service. (BeMu). This was set up in 2008 and is partly funded through the Music Service budget.

## Music Centres

- Deeside Music Centre (Pensby Boys School) – Saturday morning
- Wallasey Music Centre (Oldershaw School) – Saturday morning
- Sounds Central (Joseph Paxton) – Thursday evening
- BeMu (Wirral Grammar for Girls) – Saturday morning

## Senior and Intermediate ensembles

- Wirral Schools Brass Band
- Wirral Schools Big Band
- Wirral Schools Concert Band
- Wirral Schools Orchestra
- Wirral Schools String Orchestra
- Wirral Schools Intermediate Orchestra
- Wirral Schools Intermediate Wind Band

2.4 **Wider Opportunities tuition:** There are a further 1,500+ pupils undertaking tuition either under this national initiative or where the school pays the Music Service directly for regular instrumental tuition or the delivery of curriculum music in the school. This is an increase from 1,250 pupils in the previous year. The Music Service currently provides tuition in 109 of the boroughs primary, secondary and special schools. 47 schools at KS2 benefit from Wider Opportunity programmes. The programme is partly funded from Standards Fund Grant

2.5 **Capital Grant:** This year the service has benefited from a government capital grant of £64,800 for the purchase of instruments to support the KS2 initiative.

2.6 **Standards Fund Grant** £709,900

A ring-fenced Standards Fund Grant supports the music service. The grant aims are to increase participation and raise standards of pupil achievement in music. This is through opportunities at Key Stage 2 to learn a musical instrument and by maintaining and extending a broad access to music education provision.

2.7 **Staffing levels:** The service has a current staffing establishment of 43 full and part-time teachers paid on Teachers Conditions of Pay on the either the qualified or unqualified rate. The full-time equivalent is 28.83. Currently the service is employing 5 part-time teachers on supply, to cover three posts. These teachers are paid on a sessional hourly rate.

## 3 Financial Summary

The music service has an expenditure budget of £1.3m. This is funded from a combination of Standards Fund Grant, parental charges and other income described above. The budget for 2010-11 is shown below:

### Music Service Budget 2010-11

	£
Staff costs	1,134,100
Rents	32,200
Support costs	40,800
Other	95,200
<b>Total Expenditure</b>	<b>1,302,300</b>
Standards Fund Grant	-709,900
Contribution from parents	-400,000
Other income including schools	-192,400
<b>Total Income</b>	<b>-1,302,300</b>

In 2009-10 there is a projected budget overspend of £100,000. Although parental income will meet the budget target, there is a shortfall in income from schools. In addition staff costs will exceed the agreed budget, a result of current tuition requirements and sickness supply cover. The department continues to work to identify budget solutions that are sustainable in the longer term.

#### **4. Equal Opportunities Implications/Health Impact Assessment**

4.1 There are none arising from this report.

#### **5. Community Safety Implications**

5.1 There are none arising from this report.

#### **6. Local Agenda 21 Implications**

6.1 There are none arising from this report.

#### **7. Planning Implications**

7.1 There are none arising from this report.

#### **8. Anti-poverty Implications**

8.1 There are none arising from this report.

#### **9. Social Inclusion Implications**

9.1 There are none arising from this report.

#### **10. Local Member Support Implications**

10.1 There are none arising from this report.

#### **11. Background Papers**

11.1 There are none arising from this report.

### **RECOMMENDATION**

That members note the report

**Howard Cooper**  
**Director of Children's Services**

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**UPDATE ON WORK PROGRAMME: CHILDREN AND YOUNG PEOPLE OSC –**  
**16 March 2010**

It was agreed by the Scrutiny Chairs Group in September 2008 to use the following reports to monitor the work programme for each Scrutiny Committee. The last item on each Scrutiny Committee agenda should be 'Review of the Committee Work Programme'.

**Report 1 - Monitoring Report for Scrutiny Committee Work Programme**

This report will list all items that have been selected by the Committee for inclusion on the work programme for the current year.

For each item on the work programme, the report will give a description, an indication of how the item will be dealt with, a relative timescale for the work and brief comments on progress.

**Report 2 - Suggestions for Additions to Work Programme**

The Work Programme for the Committee should be reviewed at each meeting. This will include members having the opportunity to ask for new Items to be added to the programme. This report will list any newly suggested items. Committee will then have the opportunity to agree (or not) for them to be added to the programme.

**Report 3 - Proposed Outline Meeting Schedule for the Municipal Year**

The report will, for each scheduled Committee meeting, list those items which are likely to be on the meeting agenda. This will give the opportunity for Committee members to take a greater lead in organising their work programme.

**Report 4 - Progress Report on In-Depth Panel Reviews**

This report will give a very brief update on progress / timescales for in-depth panel reviews which are in the 'ownership' of the Committee.

**REPORT 1**  
**MONITORING REPORT FOR SCRUTINY COMMITTEE WORK**  
**PROGRAMME**  
**CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE: 2009 / 2010**

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<b>Date of New item</b>	<b>Topic Description</b>	<b>How the topic will be dealt with</b>	<b>Estimated Complete Date</b>	<b>Comments on Progress</b>	<b>Complete/ Review date</b>
2006	Report on the Support Given to Schools Pre- and Post-Ofsted Inspections	Panel Review		Final Report produced April 2007. Implementation of recommendations to be monitored by Standards sub-committee.	Complete
2006	Fostering Service Review	Panel Review		Final Report produced March 2008. Report discussed by Cabinet on 10th December. Implementation of recommendations to be monitored at a later date.	Review /update January 2010
Oct 2007	Youth Outreach Review	Panel Review	Report agreed Nov 2008	Final Report to Scrutiny Committee on 11th Nov. Report discussed by Cabinet on 10th December 08.	16 March 2010
July 2008	Update on Special Schools	Officer reports		Report to Committee 11th Nov. OSC members to visit schools.	
July 2008	Transition from Children's to Adult Social Services	Officer Report		Report to Committee 16th March. Item deferred until meeting in June 2009	June 2010
July 2008	NEET rates - in particular, what has been the impact of specific projects aimed at NEETs?	Officer Report		Report to Committee 13th Jan 2009. OSC to receive further report on preventative measure at key stage 4 and Knowsley apprentice programme	
July 2008	Behavioural Issues and Exclusions	Officer Report		Report noted at OSC – 11 Nov 08	

July 2008	School Funding	To be agreed		Notice has been given that the Committee intend to scrutinize School Funding during the 2009 / 10 municipal year.	
Oct 2008	Wirral Music Service	Officer Report		Committee requested a further report during a budget savings debate on the Wirral Music Service on 28.10.08. At OSC on 13.01.09 a request for further statistics was made. An Annual report has been requested.	16 March 2010
Nov 2008	Early Years Education	Officer Report		Item requested by Sheila Clarke (11th Nov meeting). Report noted at OSC 16.3.09	Complete
Nov 2008	Private Fostering	Officer report		Item discussed by OSC on 11th Nov 2008. Members requested another report in one year's time. As a result of the Ofsted Annual Performance Letter, it was agreed on 13/01/09 that a report would be produced for the March meeting.	January 2010
Nov 2008	Wirral Adoption Service	Officer Report		Item discussed by OSC on 11th Nov 2008. Further reports to be produced on the Adoption service in the future, including <b>Special Guardianship</b> .	June 2010
Jan 2009	Teenage Pregnancy	Panel Review		Item requested by Sheila Clarke (13 <sup>th</sup> Jan meeting). The OSC meeting on 16/03/09 agreed to receive an officer report at the June meeting. (A similar report will go to Cabinet on 09/04/09).	January 2010
Jan 2009	Child protection – STATUTORY ANNUAL Safeguarding REPORT	Officer report		As a result of the verbal report on 'The Impact of the Baby P Case' given by Howard Cooper (13/01/09), it was agreed that a further update report would be produced in the future.	June 2010

March 2009	Proposed Children in Care Council	Officer report		A future progress report will be produced on the Children in Care Council (CCC) and reps from CCC are to be invited in 12 months time	16 March 09
	Aiming High	Officer report		Officer report presented at Sept 09 OSC – Committee a further report in the future with an invitation to parents.	June 2010
	Members visit to Eddison Learning in Essex	Report by Cllr Harney		Members report to OSC on 17.9.09	Complete
	LINK Forum review of Procurement process for Parenting and Prevention Commissioning			Officer report	
	Members visit to Children Homes	Issue discussed at 02.06.09		Lead officer presented options for member visits at OSC 17.09.09 – Future Member visits to submitted to OSC for information.	Complete

# REPORT 2

## SUGGESTIONS FOR ADDITIONS TO WORK PROGRAMME

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE: 16/03/10

Topic Description	Topic suggested by	How the topic will be dealt with	Estimated Completion Date
The identification of deprivation and the impact on learning outcomes	Cllr Harney and supported by OSC meeting on 16/03/09	Consider for inclusion on the work programme for the 2009/10 municipal year	
Impact of alcohol on children	Cllr Doyle and supported by OSC meeting on 16/03/09	Possible joint scrutiny work with Social Care and Health Scrutiny Committee	
Surplus in school budgets (held by some schools)	Cllr Smith	Consider for inclusion on the work programme for the 2009/10 municipal year	
One to one tuition			
LINK Forum review of the Procurement process for Parenting and Prevention Commissioning.	Agreed by the Children Services OSC meeting to discuss Call-In on 20/04/09	A report will be presented to a future meeting –	
Children's Centres	Cllr Doyle	Proposed at 17.09.09 OSC – poss panel review	
Young People and Community Safety	Cllr Clarke Supported by OSC – 16.11.09	Poss. Joint review with Sustainable Communities OSC.	

## REPORT 3

# PROPOSED OUTLINE MEETING SCHEDULE FOR THE MUNICIPAL YEAR

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE: 16/03/10

Meeting Date	Topic Description
16 March 2010	Youth Outreach (Scrutiny panel review 09/10) – Recommendations progress report
	Children in Care Council – Officer progress report and CCC representatives to attend
	0-19 Commissioning (Call-in by Wirral Parent Partnership Organisation)
	Officers visits to care homes – officer report
	Music Service – Officer report
	Q3 performance monitoring – Officer report
	Q3 Financial monitoring – Officer report

Meeting Date	Topic Description
June 2010	Transition from Children to Adults – Officer Report
	Safeguarding (Child Protection) – Annual Officer Report
	Extended Schools – officer report
	Aiming High – officer progress report
	Adoption Service – 6mthly/Annual report

Meeting Date	Topic Description
Sept 2010	Parenting and Family support strategy (“Think Family”) – final version report

# REPORT 4

## PROGRESS REPORT ON IN-DEPTH PANEL REVIEWS

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY COMMITTEE: 16/03/10

Title of Review	Members of Panel	Progress to Date	Date Due to report to Committee
Literacy Levels at Key Stage 2	Sheila Clarke (chair) Frank Doyle Tony Smith	<p>Draft scope agreed at OSC meeting on 11th Nov. Data gathering has commenced. Visits to three primary schools have taken place; one further visit is due to take place later in March. 'Interviews' with key officers have also commenced; others are due to take place during March / April. Report finalised during July/August 09. Report presented to 21 Jan 2010 OSC</p> <p>Recommendations supported by OSC Report to be presented to Cabinet Outcomes of recommendations report be presented to OSC in due course.</p>	21 Jan 2010  COMPLETED
"Narrowing the gap" – Impact of deprivation funding review	Shelia Clarke (Chair) Frank Doyle Tony Smith Tom Harney Cherry Povall Paul Hayes	<p>Draft scope agreed 17.09.09. Initial Review panel meeting held Nov 09. First round of school meetings – Jan 2010 Further school meetings – 24 Feb 2010</p>	

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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